



LIBRARIES

**Library Board of Trustees Annual Retreat
Wednesday, October 30, 2019, 9:00am-4:00pm
Museum at Central School
MEETING MINUTES**

Present: Marsha Sultz, Connie Leistiko, Doug Adams, Heidi Roedel, Al Logan (Board); Connie Behe, Teri Dugan, Martha Furman, Sean Anderson, Megan Glidden (Staff); Charlotte Housel (Foundation) Jennie Stapp, Tracy Cook (Montana State Library); Deborah Caldwell Stone (American Library Association).

A. Call to Order: M. Sultz called the meeting to order at 9:14 am.

B. Open time for persons to address the Board on matters within the Board's jurisdiction. Introductions from attendees took place.

C. New Library Trustee Onboarding and Refresh

Best Board Practices

- T.Cook lead the group with a training on best practices for Library Boards.

Board Bylaws and Job of the Board

- T.Cook refreshed the group on Staff roles and Board roles.

Lunch Break 12-12:30

- J. Stapp led a discussion on Board Advocacy and Building Community Relationships. Strategies and Laws and Ethics.
- T. Cook reviewed library law and open meeting room policies.
- B. Caldwell Stone presented training on the powers of the board.
- B. Caldwell Stone lead training in what Public Forum access is and how the library is a public forum.

Planning for the Future

- C. Behe led training in Strategic Planning. A presentation titled *Strategic Training in a Nutshell* was given by C. Behe. Questions and answers followed.

Adjourn 3:55 pm.