

**IMAGINEIF LIBRARIES  
POLICY 4004-04: MARION BRANCH MEETING ROOM USE**

Small groups of fewer than 10 people may meet in the Marion Branch during hours open to the public. Any group numbering over six people is asked to schedule with a staff member at least 24 hours in advance. A group of fewer than six people may simply ask permission of library staff at the time of meeting.

The existing rules of conduct in the library are to be followed, and members of the group are asked to leave their meeting area in the same neat, clean condition it was.

Any after-hours meeting must be scheduled and coordinated with the Marion School Administration.

Approved:	05/08/95
Revised and adopted:	12/15/2010
Reaffirmed:	09/25/13
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Marsha Sultz, Chair  
Library Board of Trustees