

Flathead County Library System Policy 4005: Art Exhibit and Display Policy

The Flathead County Library System welcomes the opportunity for selected artists and groups to exhibit artwork for public viewing in our exhibit spaces. FCLS provides space for artists of diverse media and styles to display their work to the community. Content should be suitable and appropriate for the general public and is subject to review and approval by the FCLS Art Advisory Committee. The Art Advisory Committee is responsible for the selection of all display materials in the building and on the grounds of FCLS locations, using the same criteria for judging work from both amateurs and professionals to provide a high standard of quality artwork for our community to enjoy. The Art Advisory Committee retains the right of refusal and is not obligated to accept every exhibit or item offered for display.

Application:

Artists are invited to apply for an exhibit date by sending a formal application to:
Flathead County Library System, 247 First Ave E., Kalispell, MT 59901
ATTN: Arts Advisory Committee.

An application can be obtained in the library business office or from our website.
www.flatheadcountylibrary.org

Terms for Exhibiting:

Agreement to exhibit in the Flathead County Library System display spaces implies acceptance of these terms.

- Artists are encouraged to visit the display space prior to the installation of their display.
- Artists are responsible for working with library staff to install and remove their artwork within the scheduled exhibit period.
- Artists are responsible for repairing damage to the display space. Library staff will assess the display area condition before and after the exhibit.
- FCLS will not provide storage space for artists' materials.
- The exhibit will be open during the hours of library operation unless otherwise arranged with the Art Advisory Committee.
- Descriptions of artwork displayed in the gallery will be provided by the artist and approved by the Art Advisory Committee.
- A press release will be emailed to local news media. Representative work, a description of the exhibit and a biography of the artist will be placed on the FCLS website. Additional promotional materials are the responsibility of the artist. Materials are to be approved two months in advance of the opening date by the Art Advisory Committee.
- Receptions for an exhibit are optional and should be cleared with the Art Advisory Committee. All receptions will be subject to library policies.
- Artists are responsible for sale and collection of monies for their artwork.
- FCLS requests a 10% donation from all sales. Purchased artworks may be picked up from the artist at the end of the exhibit.
- The display area is open to the general public and is not monitored by library staff.
- Artists may wish to insure their artwork at their own expense. FCLS will not provide insurance for an artist's work.

Adopted: 5/22/13

Constance Leistiko, Chair
Flathead County Library System Board of Trustees