



## LIBRARIES

**Library Board of Trustees Meeting  
Wednesday, April 26, 2017 10:00 am  
Retreat at Buffalo Hills, Kalispell**

### MEETING MINUTES

**Present: Terry Guidi, Michael Morton, Connie Leistiko, Al Logan (Board);  
Kim Crowley, Connie Behe, Teri Dugan (Staff); Charlotte Housel  
(Foundation).**

- I. **Call to Order:** T. Guidi called the meeting to order at 10:00 am.
- II. **Open time for persons to address the Board:**  
T. Guidi shared a tribute to fellow board member Jane Lopp who recently passed away. Board members exchanged memories and moments about Jane. Board members expressed a desire to make a dedication to further Jane's legacy with the library. Options for doing so will be explored at the next meeting.

Connie Leistiko's board appointment ends June 30, 2017.  
There is one more year of Jane's term.

- III. **Approval of Minutes**  
**Moved by M. Morton** "approve the minutes of the March 22, 2017 Library Board Meeting as presented."  
**Seconded by C. Leistiko** **APPROVED**

#### IV. **Reports**

##### **March Financial Report**

**Moved by M. Morton** "to accept the March 2017 Financial Report as presented."

**Seconded by A. Logan**

**ACCEPTED**

##### **Director and Staff Reports**

- K. Crowley took questions and comments regarding the April Director and Staff report.
- K. Crowley reported recent issues with transients at the Central Christian Church. Some of the reported issues include harassment of library customers and staff and the availability of proper bathroom accommodations. The library is currently seeking a solution with the church board and pastor.

## **Request to Support Organizations**

- This item has been tabled for the May board meeting.

## **Finance Report Committee**

- M. Morton reported on the FY18 Budget administrative meeting. The county would like the library to adhere to the 1.8% increase in annual budget.
- K. Crowley explained adjustments to the FY18 budget. These include p. 1 Salary line reduced, p.2 Computer Equipment line reduced to \$22,800, p.2 Computer Support line increased, p.3 Transfer out to CIP line reduced.

**Moved by A. Logan** "to approve the adjusted FY18 budget revision as explained."

**Seconded by M. Morton**

**Approved**

## **Foundation Report**

- C. Housel reported \$15,592.75 net income for the annual Loud at the Library fundraiser. Sponsorships and a bump in ticket prices helped to boost the fundraising efforts. The focus of the event centered on raising advocacy and friendship for the library.
- Flathead Gives fundraiser takes place May 4-5<sup>th</sup>. C. Housel is providing a toolkit for board members and staff to use to promote online giving.
- M. Morton complimented the Foundation board for the commitment and dedication they provide.

## **V. Old Business**

### **Budget Timeline Update**

- K. Crowley notified the group of upcoming budget timeline dates. The library is requesting two sidebars this year. One sidebar requests an additional FTE for the Library Advisor position. The second sidebar requests \$25,000 be deposited into the CIP for land for a future library site.
- Crowley and Behe met with Commissioner Kruger to discuss the sidebar requests. Crowley discussed the sidebars with Commissioner Mitchell via phone. The sidebars will be officially presented on May 1 during the Commissioner Budget review.
- HB 261 Bill has passed with revenue triggers.

### **New Business**

#### **Whereas Patty Jones**

- C. Behe read aloud accomplishments and achievements in which P. Jones has been a part of in her years of service with the library. P. Jones retires at the end of the month.

### **Contract Addendum for Bigfork**

- Crowley presented an addendum to the current agreement contract between The Bigfork Development Company and the

Flathead County Library Board. The addendum adds a fee for rent to the contract.

**Moved by M. Morton** "to approve the Addendum to Inter-local agreement between Flathead County Library Board of Trustees and the Bigfork Development Company."

**Seconded by C. Leistiko**

**APPROVED**

**VI. Housekeeping:**

**Next regular meeting**, Wednesday, May 24, 2017, Kalispell

**Patty Jones Retirement Party** April 28, 2017

**Tamarack Federation meeting**; May 12-13, Marina Cay, Bigfork

**VII. Adjourn:** 11:43am