



## LIBRARIES

Library Board of Trustees Meeting  
Wednesday, August 23, 2017 9:00 am  
ImagineIF Kalispell

### MEETING MINUTES

Present: Terry Guidi, Michael Morton, Connie Leistiko, Al Logan, Marsha Sultz (Board); Kim Crowley, Connie Behe, Teri Dugan, (Staff).

- I. **Call to Order:** T. Guidi called the meeting to order at 9:06 am.
- II. **Approval of Minutes**  
**Moved by C. Leistiko** "approve the minutes of the July 26, 2017 Library Board Meeting as presented."  
**Seconded by T. Guidi** **APPROVED**
- III. **Reports**  
**June Financial Report**  
The June 2017 Financial report tabled for the September meeting.  
  
**July Financial Report**  
**Moved by A. Logan** "to accept the July 2017 Financial Report as presented."  
**Seconded by T. Guidi** **ACCEPTED**  
  
**Director and Staff Reports**
  - Crowley attended the Love Not Hate Summer Block Party in August.
  - Crowley took questions regarding the July Director's report.
  - ImagineIF Libraries is referred to in a recent letter to editor of the Daily Interlake. The letter writer misrepresents why we changed our name to "ImagineIF Libraries."  
**Unique Management Services ROI**
  - Crowley presented an updated cumulative recovery report showing the return on investment of the collection of lost library materials.  
**Statistics**
  - Behe presented FY18 Strategic Plan targets and goals.

**Moved by A. Logan** "to accept the ImagineIF FY18 Strategic Plan targets as presented."

**Seconded by M. Sultz**

**ACCEPTED**

#### **Foundation Report**

- M. Morton attended the Library Foundation meeting as the Trustee representative.
- Committee members continue to work on various tasks and projects. Morton commented how well organized, active and professional the committees conduct business.
- A Library Foundation retreat is planned.
- Crowley updated the Library Board on the Blankenship estate.

#### **Facilities Committee Report**

- Crowley and Behe attended a county facilitated meeting to discuss needs for a possible future Bigfork library site.
- An appraiser is scheduled for the potential site.

#### **Old Business**

##### **Staffing Update**

- A 30-hour a week Library Advisor position is posted. This position will work in Kalispell and Bigfork locations.
- Interviews continue for the Customer Experience Librarian.
- ImagineIF Columbia Falls welcomes Angela Weaver as a new Materials Handler.

#### **New Business**

##### **Closure for All Staff Day on September 15, 2017.**

**Moved by A. Logan** "to close all ImagineIF Libraries locations on September 15 to allow staff to attend all day staff training."

**Seconded by T. Guidi**

**APPROVED**

##### **Depreciation Fund Budget Amendment**

**Moved by A. Logan** "to amend Library Depreciation Fund 4020 Capital Outlay Building line item by \$32,489 to allow for library shelving expenditure to be spent in FY18."

**Seconded by M. Sultz**

**APPROVED**

#### **Housekeeping:**

**Next regular meeting**, Wednesday, September 20, 2017, ImagineIF Kalispell. (Rescheduled from September 27<sup>th</sup>)

**All Staff Day**. September 15, 2017, 9am-5pm, Glacier National Park. (Rescheduled 9-12:30 at Museum of Central School due to fire danger)

**Montana Nonprofit Association Conference, Missoula Sept. 26-2**

**IV. Adjourn: 10:25am**