



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, August 28, 2019 9:00 am
ImagineIF Kalispell
MEETING MINUTES**

Present: Marsha Sultz, Connie Leistiko, Al Logan, Doug Adams, Heidi Roedel via remote access (Board); Connie Behe, Teri Dugan, Martha Furman, Sam Crompton (Staff); Charlotte Housel (Foundation).

A. Call to Order: M. Sultz called the meeting to order at 9:05 am.

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

C. Approval of Minutes Wednesday, July 24, 2019 **(ACTION)**

Moved by C. Leistiko "to approve the July 24, 2019 Board Minutes as presented."

Seconded by A. Logan

Unanimous Vote

APPROVED

D. Reports

A. Financial Report

- The FY August report was presented as well as a summary of FY19 Final June report.

Moved by A. Logan "to accept the FY19 August Financial Report as presented."

Seconded by C. Leisitko

Unanimous Vote

ACCEPTED

B. Director and Staff Report

- The Columbia Falls Library Association will be providing afterschool snacks for Columbia Falls Wired Wednesday programs.
- Crompton presented an informational program titled "Library Networks- Transitioned for the Future."
- Behe will be sharing about the Making Montana program at the Montana State Library in November.
- Behe continues to invite community members to the Library and offer informative tours.
- September will focus on Library card registration sign ups.
- Voter registration day will provide opportunity for the library to assist the public with registering to vote.
- Behe continues to research all funding options available for libraries.
- Behe clarified a recent statement made by the Daily Interlake regarding the funding of the Bigfork Library.
- A special facilities meeting will be scheduled in the future to discuss scheduling a workshop with the County Commissioners that discuss the future and vision and adequate funding of county libraries in the valley.

- The Friends of the Library annual books sale is scheduled for September 20-22 at the Kalispell Center Mall.
- Staff is looking forward to the annual all staff training day to take place September 20. All locations will be closed that day for training. Board members are encouraged to attend.
- Behe took questions regarding the written Director's report.
- Sultz inquired about how the library can help with the upcoming 2020 Census.

E. Foundation Report

- Housel continues to organize 2-3 fundraising events per week. Fundraising efforts are ¼ of the way to the goal.
- The Foundation Board has two new members and 1 in the application process.
- Bias Brewing and the Library Foundation are partnering in planning a block party fundraising event to be held September 28.

F. FY19 Board Trustee Action Plan

- Action plan tasks and target dates were reviewed. Many tasks are accomplished with some still planned for action.
- A Board retreat is planned for the end of October when tasks will be discussed further.
- Behe shared the ALA Board Member survey. Board members would fill in the survey and Behe could work from the survey to create a new action plan.
- Behe reviewed the Community Presentation Schedule. This spreadsheet provides a list of community groups and presentations planned that need board member involvement.

G. Old Business

A. Library Board Retreat

Moved by C. Leistiko "to schedule the Library Board Retreat for Wednesday, October 30th from 9-4pm at the Museum at Central School."

Seconded by A. Logan

Discussion: Agenda items and possible topics were discussed. Roedel may have to leave at 3pm. Sultz asked for any requested agenda items that wish to be discussed first be submitted to her for planning purposes.

Unanimous Vote

APPROVED

H. Housekeeping

All Staff Training Day, Friday, September 20, 2019 8:30-4:00.

Next Regular Meeting: Wednesday, September 25, 2019, 9:00-12, Kalispell.

Montana Nonprofit Association Conference, October 2-4, Billings, MT.

I. Executive Session- Meeting closed at 10:37am.

A. Director Evaluation

Sultz will be out of town for the September board meeting. Leistiko will chair the meeting.

Meeting reopened at 11:39am.

J. Adjourn 11:39 AM.