



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, January 28, 2015, 9:00 am
ImagineIF Kalispell**

MEETING MINUTES

Present: Al Logan, Jane Lopp, Michael Morton, Connie Leistiko, Terry Guidi, (Board); Connie Behe, Teri Dugan, Martha Furman (Staff).

- I. Call to Order:** A.Logan called the meeting to order at 9:00 am.
- II. Open time for persons to address the Board:** None
- III. Approval of Minutes:**
Moved by M. Morton "that we approve the minutes of the December 3, 2014 Board meeting as presented."
Seconded by C. Leistiko **APPROVED**
- IV. Reports**
Finance Report:
Moved by J. Lopp "that we accept the November 2014 Finance Report as presented."
Seconded by T. Guidi **ACCEPTED**

Moved by J. Lopp "that we approve the budget amendment to fund pre-processing as presented."
Seconded by C. Leistiko **APPROVED**

Moved by J. Lopp "to approve the budget amendment for the creation of special project funds for Friends of the Library and Library Foundation as presented."
Seconded by C. Leistiko **APPROVED**

Moved by T. Guidi "that we accept the December 2014 Finance Report as presented."
Seconded by M. Moore **ACCEPTED**

Stories Worth Telling: Play and the 21st Century Library: ImagineIF Services for Children- Furman

- M. Furman gave a presentation on the importance of play and how the library is incorporating play into our programs to promote early literacy and 21st Century skills.
- A question and comment session followed.

Director and Staff Reports:

- C. Behe explained the Subpoena library records submitted to the Columbia Falls location. The County attorney has filed a motion to quash the request.
- Following a County Board training, C. Leistikio stressed the importance of posting notices for all meetings.
- C. Behe shared her experience at Montana Legislative Day.

Statistics:

- C. Behe presented December 2014 Library Statistics.

Update on meetings with Commissioners:

- K. Crowley and C. Behe hosted tour of the library for Commissioner Kruger.
- K. Crowley presented to the Commissioners in December. They were updated on statistics, strategic planning goals and Columbia Falls' remodel project.

Organizational Competencies Update:

- C. Behe discussed a few adjustments made to the staff Organizational Competencies that include storytelling and the Communications Plan.

Library Closure due to extreme weather:

- C. Behe reported the library was closed on January 5th due to extreme weather conditions.

BREAK 11:05-11:15

Foundation Report:

- C. Behe reported that the Library Lunch and Learn program included several County Department Head in December.
- A. Logan reported the Lunch and Learn Program is a successful component to our programs.
- The Library Foundation is working on formulating a Strategic Plan.
- Foundation contributions are being collected from responses to the annual appeal letter mailing.

- P. Gregerson has been hired as the interim Executive Foundation Director until the position is filled. She will work about 8-10 hours a week.

Facilities Committee Report:

- M. Morton has developed a check list tool for evaluating properties.

V. Old Business

Strategic Plan Site Selection: Board will determine a site selection process

- To be discussed next meeting.

Strategic Plan Outreach: Board will ask all elected officials in Flathead County to have a library card

- To be discussed next meeting.

VI. New Business:

Authority to negotiate property acquisition in Bigfork: **(ACTION)**

Moved by M. Morton "that Al Logan be given the authority to negotiate with Stage Ridge Inc. regarding the possible purchase or donation of property to the Library Foundation for purposes of a new library in Bigfork. Any final agreement will be subject to the approval of the full Board."

Seconded by J. Lopp

APPROVED

Close ImagineIF Columbia Falls on February 6th and 7th to remodel staff work area. **(ACTION)**

Moved by C. Leistiko "to approve closure of ImagineIF Columbia Falls on February 6th and 7th to remodel staff work areas."

Seconded by T. Guidi

APPROVED

VII. Housekeeping:

- February 26, 2015, 9AM ImagineIF Kalispell, Next regular meeting.

11:55 pm Adjourn