



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, March 25, 2015, 9:00 am
ImagineIF Kalispell**

MEETING MINUTES

Present: Al Logan, Jane Lopp, Michael Morton, Connie Leistiko, Terry Guidi, (Board); Kim Crowley, Connie Behe, Teri Dugan, Sam Crompton (Staff); Sarah Johnson (Library Foundation)

- I. Call to Order:** A.Logan called the meeting to order at 9:12 am.
- II. Open time for persons to address the Board:** None
- III. Approval of Minutes:**
Moved by M. Morton "that we approve the minutes of the February 25, 2015 Board meeting as presented."
Seconded by C. Leistiko **APPROVED**
- IV. Reports**
Finance Report:
Moved by T. Guidi "that we accept the February 2015 Finance Report as presented."
Seconded by M. Morton **ACCEPTED**
FY 2016 Budget:
 - K. Crowley presented a 2016 Budget Draft to the board.
 - Proposed budgets for all three library funds were discussed.
 - Capital Improvement Projects were reviewed.**Stories Worth Telling: ImagineIF Networks and Technology – Sam Crompton**
 - S. Crompton presented a review to the board highlighting technology projects, upgrades and future endeavors for ImagineIF Libraries.
 - Question and Answer session followed.

Director and Staff Reports:

- K. Crowley discussed the Director’s report
- The budget process was reviewed
- C. Behe explained the staff “Happy Hour”
- The library has applied for the John Cotton Dana Library Public Relations Award.

Statistics:

- C. Behe presented February 2015 Library Statistics.

Foundation Report:

- K. Crowley introduced Sarah Johnson as the new ImagineIF Library Foundation Executive Director.
- S. Johnson reported that Loud at the Library was a great success.
- Loud at the Library earned equivalent amounts as last year.
- Estimated gross amount raised is approximately \$12,000.
- S. Johnson reported her excitement to work with the foundation and looks forward to her role as Executive Director.

BREAK 12:00pm
RESUME 12:20pm

V. Old Business

No old business.

VI. New Business:

A. Policy #2010 Customer Conduct. **(ACTION)**

Moved by M. Morton “to approve the revision of Policy #2010 as presented.”

Seconded by T. Guidi

APPROVED

B. Policy #6003 Continuing Education for Library Staff Members.
(ACTION)

Moved by J. Lopp “to approve the revision of Policy #6003 as presented.”

Seconded by M. Morton

APPROVED

The Library Board reviewed highlights from the Excellent Library Service Award Checklist. It was discussed that ImagineIF Libraries all but two of the recommended items for excellence in library service. These are the 360 review item for Director evaluation and a Foundation Planned Giving plan.

C. FY16 Budget (ACTION)

Moved by M. Morton "to approve the Fiscal Year 2016 Proposed Budget for Library Funds 2220, 4020 and 7055 as presented and discussed."

Seconded by C. Leistiko

APPROVED

WORKING LUNCH

T. Guidi reported on the March meeting of the Columbia Falls Library Association where Carla Fisher presented the CFLA with a proposal to fund \$62,000 of the ImagineIF Columbia Falls remodel. There were several community members/library users who voted in favor of the CFLA granting the money for the remodel.

D. Strategic Plan Updates- Ned Cooney

- The Library Board worked with Facilitator Ned Cooney to review the progress of the Strategic Plan.
- Organization Competencies were reviewed and discussed.
- Board Task Lists reviewed, edited and reassigned.

VII. Housekeeping:

- Montana Library Association Conference, Bozeman, April 8-11, 2015.
- Next regular meeting: April 22, 2015. ImagineIF Kalispell, 9am.

Adjourn: 4:45pm.