



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, May 27, 2015, 9:00 am
ImagineIF Kalispell**

MEETING MINUTES

Present: Jane Lopp, Michael Morton, Connie Leistiko, Terry Guidi, (Board); Kim Crowley, Connie Behe, Teri Dugan. (Staff); Sarah Johnson (Library Foundation); Sandy Carlson (Finance Director, Flathead County).

I. Call to Order: T.Guidi called the meeting to order at 9:10 am.

II. Open time for persons to address the Board: None

III. Approval of Minutes:

Moved by M. Morton "that we approve the minutes of the April 22, 2015 Board meeting as presented."

Seconded by C. Leistiko

APPROVED

IV. Reports

Finance Report:

Moved by C. Leistiko "that we accept the April 2015 Finance Report as presented."

Seconded by M. Morton

ACCEPTED

Additional CIP fund possibility:

- S. Carlson proposed a plan of splitting the Library Depreciation Fund into two funds to keep separate the Capital Improvement Fund.
- The library board discussed various options in regards to the two funds.
- It was the consensus of the Library Board to have two separate department codes, but to keep the Library Depreciation Reserve Fund and the Capital Improvement Plan Fund together at this time.

Commissioners Review report:

- K. Crowley reported that the County Commissioners approved the \$27,000 portion of the sidebar request for materials pre-processing but did not approve the \$10,000 for library materials. Krueger voted in favor of both, Mitchell voted just for the \$27,000, and Holmquist voted against both.

Director and Staff Reports:

- K. Crowley reviewed the April Director's report.
- The Hungry Horse News letters to the editor were discussed.
- Requested funds from Friends of the Library (\$12,000) and the Library Foundation (\$50,000) were presented.

ImagineIF Columbia Falls Work Day Recap:

- C. Behe reported the work day successful with a large amount of volunteers ready to work.
- New children's interactive toys are now part of ImagineIF Columbia Falls.
- The upgrades to the library have been well received in the community.

Statistics:

- C. Behe reported that statistics will be discussed at the July board meeting and will include year-end reporting.

Foundation Report:

- S. Johnson thanked the board members for their participation in the Library Lunch and Learn program.
- The Foundation is revamping the current marketing and donor outreach materials.
- Board training is planned for foundation board members in September.

Tamarack Federation Report:

- T. Guidi shared his experience from the annual Tamarack Federation Meeting and said the Budget workshop by Sandy Carlson we very well done.
- J. Lopp discussed her participation in the succession planning workshop and the dinner at Mountain Lake Lodge.

Bigfork Site Selection Report:

- M. Morton stated that nothing new had developed regarding possible Bigfork library sites.

Old Business:**Strategic Plan Update from March Meeting Discussion:**

- The task list for the Library Board Members was reviewed and discussed.

New Business:

A draft Operating Agreement between ImagineIF Libraries and ImagineIF Library Foundation was reviewed. The Library Board will wait until the County Attorney reviews it before giving it to the Foundation board.

- A. Spending Columbia Falls' line item in Library Depreciation Reserve Fund. **(ACTION)**

Moved by M. Morton "The board finance committee recommends that the monies budgeted for the Columbia Fall Project in the CIP plan be expended without regard to the failure to collect \$62,000 from the Columbia Falls Library Association."

There was a long discussion regarding the fiduciary duty of the Columbia Falls Library Association to honor the donor's wishes and support the Columbia Falls Library. Staff recommends that we complete phase three of the remodel without CFLA support and give them other opportunities to comply with the donor wishes at a later date.

Seconded by J. Lopp

APPROVED

B. FY16 Budget Adjustments (ACTION)

This agenda item is moved to next month pending the final draft budget being posted by the Finance Department.

C. June Library Board Meeting date change:

The Library Board has rescheduled the June meeting for Tuesday, June 23rd at 10am.

D. Library Director's review part 1.

This agenda item is moved to next month.

V. Housekeeping:

- All Staff Meeting: June 19, ImagineIF Columbia Falls.
- ALA Annual Conference, San Francisco, June 26-30.
- Next regular meeting: June 23, 2015. ImagineIF Kalispell, 10am.

Adjourn: 11:50 AM.