

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON JUNE 26, 2013 AT THE MAIN LIBRARY IN KALISPELL AT 9:00AM

PRESENT: Connie Leistiko – (Chair)
Al Logan – (Vice-Chair)
Jane Lopp-(Trustee)
Michael Morton-(Trustee)
Terrill Guidi- (Trustee)

Kim Crowley- (Library Director)
Connie Behe- (Assistant Director)
Teri Dugan- (Office Assistant)
Maggie Davis- (Library Foundation)

Mark Stevens

ABSENT:

WELCOME: The Chair called the meeting to order at 9:00 am.

Leistiko began with a special welcome and introduction of Terrill Guidi who has been appointed to the Library Board to fill the unexpired term of Elana Weaver.

OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: M. DAVIS appeared before the Library Board and presented her comments on the “Discovery Square experience.” A copy of the comments was submitted for the record. M. DAVIS stated a new Library Foundation Executive Director has been hired and August 1st is the start date.

M. STEVENS appeared before the Library Board to make comments regarding the library policy regarding the disposal of books and other materials by the weeding program. Two letters written by M. STEVENS were distributed for the record.

APPROVAL OF MINUTES: Special Board Meeting, Monday, June 10, 2013 (ACTION)
MOVED BY A. LOGAN, “to accept the minutes from the special meeting held on June 10, 2013.”

SECONDED BY M. MORTON

CARRIED

APPROVAL OF MINUTES: Board Meeting, Wednesday, May 22, 2013 (ACTION)
MOVED BY M. MORTON, “to accept the minutes from the regular meeting on May 22, 2013 with a correction noted.”

SECONDED BY J. LOPP

CARRIED

REPORTS:

Financial Report – Dugan, Crowley

Flathead County Library System
Board of Trustees Minutes
June 26, 2013

MOVED BY J. LOPP, “to accept the Financial Report for the month of MAY 2013.”

SECONDED BY A. LOGAN

CARRIED

Director and Staff Reports: Crowley, Behe

- Crowley shared highlights from her visit to Boise Public Library.
- The Boise Public Library is funded at \$47 per capita while Flathead County Library is funded at \$16.50 per capita.

Strategic Plan Update

- On June 18, a Strategic Planning Meeting was held facilitated by Ned Cooney. Accomplishments from the past 5 years and changes that have taken place were discussed. New Organizational Competencies were identified.
- There will be some change and streamlining of the current plan to fit our new service model and approach. This will be a one-year interim plan.

C. Leistiko noted the continued reluctance of the library patrons to accept the discontinuation of the used book sale. Some future options were discussed to accomplish providing this service for the patrons. Leistiko suggested having the Friends of The Library come in and do a weekly book sale on site. C. Behe will explore further options. “Mini Libraries” could be an answer to this request.

Statistics: Year-end numbers will be reported next month.

Foundation Report-Logan

- Pending the background check, a new Library Foundation Executive Director has been hired to begin work August 1, 2013.
- A Library History Project was approved. The history of library services in the Flathead Valley is the focus of this project.
- Library Foundation Budget was approved for next year which includes \$7500 for Columbia Falls Library improvements, \$2500 for Bigfork library improvements, and funding for the Library all-staff day.
- The Library Foundation would like an update on the status of the Rebranding project when available.

OLD BUSINESS:

J. Lopp encouraged the certification with the Montana State Library for new Trustees.

NEW BUSINESS:

Library Technology Coordinator position upgrade. (ACTION)

- After careful research and consideration, an upgrade to the current Library Technology Coordinator position is suggested.
- Crowley requested an upgrade for the new position from Grade 17 in the County Salary Matrix to a Grade 19.
- The new position would include Technology support, Network support and Librarian duties.
- The new position would start at a salary less than what our former Technology Coordinator was making, but with step increases over the next two years would surpass that salary.

MOVED BY M. MORTON, “to reclassify the Library Technology Coordinator from grade 17 to grade 19 according to the County Salary Matrix.”

SECONDED BY T. GUIDI

CARRIED

Capital Improvement Plan Project Sheet rewrite.

- Crowley explained the CIP fund and the Library Depreciation Fund.
- Crowley explained the Capital Improvement plan.
- Differences in the Capital Improvement plan and the Capital Improvement Budget were discussed.
- Public comments regarding a future Columbia Falls Library should be taken to the County Commissioners. This includes placing a future Columbia Falls Library back into the Capital Improvement Plan.

Facilities Master Plan

- A meeting is planned with Crowley and Carson Block to discuss elements of a facilities master plan.
- Community research is a key factor in the plan.
- Crowley will bring an outline of her discussion with C. Block to the next Board meeting.

HOUSEKEEPING:

- Next regular meeting: Wednesday, July 24, 2013 9AM
Main Library, Kalispell.
- The August Library Board meeting will be held on **MONDAY**, August 26th at 9 AM.

Adjourn: 11 AM