



LIBRARIES

**Library Board of Trustees Meeting
Monday, September 24, 2014, 9:00 am
ImagineIF Kalispell**

MEETING MINUTES

Present: Al Logan, Michael Morton, Jane Lopp, Terri Guidi (Board); Kim Crowley, Connie Behe, Teri Dugan, Sam Crompton (staff); Dori Muehlhof (Foundation)

- I. Call to Order:** Logan called the meeting to order at 9:04 am.
- II. Open time for persons to address the Board:** Muehlhof reported that the Friends of The Library raise approximately \$11,000 at the used book sale.
- III. Approval of Minutes:**
Moved by M. Morton "that we approve the minutes of the August 25, 2014 Board meeting as presented."
Seconded by J. Lopp **APPROVED**
- IV. Reports**
Finance Report:
Moved by T. Guidi "that we accept the July and August 2014 Finance Reports as presented."
Seconded by M. Morton **APPROVED**

Director and Staff Reports:

- Crompton presented an overview of Outlook email to the board.
- Crowley shared highlights from the presentation to Beaverton Public Library.
- Crowley shared that she participated in a tour of the County Courthouse with MACo and other officials.
- The Montana Shared Catalog Partners Meeting is this weekend. Crowley and Jones are attending.
- The Montana State Library Fall Workshops are this weekend. Larson, Leberman and Gregerson will be attending.
- Crowley and Muehlhof will be attending a Montana Nonprofit Association meeting in October.
- The Library policy review calendar was discussed. Policy review will be back on schedule next month.

- Crowley reported that the ImagineIF trademark stamp logo has been approved. Muehlhof mentioned a portion of the trademark fees could be paid by the Library Foundation.

Foundation Report:

- Muehlhof reported the certificate to proceed with DBA ImagineIF Libraries Foundation has been received.
- The library foundation has taken responsibility for fundraising 7.5 million dollars for a capital campaign for the Library.
- A consultant will be hired to help with the fundraising plan.
- A review committee will review the consultant proposals and present at the next Foundation meeting.
- Muehlhof gave an update on the Library Lunch and Learn program.

Statistics:

- August statistics showed that most goals were on track to meet or exceed the targets.

Facilities Committee Report:

- Bigfork: A plan for obtaining property and a possible site is being discussed.
- Columbia Falls: the Facilities committee is working with a realtor to identify potential sites in Columbia falls
- Kalispell: the Facilities Committee is working with a realtor to identify potential sites in Kalispell.

V. Old Business

Strategic Plan Communications: plan for building communications with Commissioners

Commissioner Krueger has been invited to a Lunch and Learn

Strategic Plan Research: compilation of examples of capital campaign plans, timelines, and role of trustees.

Leistiko and the Library Foundation are working on this

Strategic Plan Research: information on legal restrictions for trustee and staff activities re: fundraising

- Leistiko and Crowley are working on this.
- Crowley will contact the Billings Director for insight into board involvement with capital campaigns.

VI. New Business

Strategic Plan Site Selection: Board will determine a site selection process

- The facilities committee is working on this process.

- The facilities committee will continue to add members as needed.

Strategic Plan Foundation Partnership: Board will refer potential supporters to the Foundation

- The board will continue to refer potential donors and advocates to the Library Foundation.

Strategic Plan Outreach: Board will ask all elected officials in Flathead County to have a library card

- A list of elected officials in Flathead County was provided to the Board
- Strategies for applying for a library card were discussed

Behe reported the All Staff Training Day will be October 17th at Lone Pine State Park. The day will center on creativity.

VII. Housekeeping:

- October 17, 2014, 8:30-4:30, All Staff Training Day, Lone Pine State Park.
- October 22, 2014, 9:00 am, Regular Board Meeting, ImagineIF Columbia Falls.

11:35 pm Adjourn