

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON SEPTEMBER 25, 2013 AT THE MAIN LIBRARY IN KALISPELL AT 9:00AM

PRESENT: Al Logan- (Chair) Kim Crowley-(Library Director)
Michael Morton-(Vice-Chair) Connie Behe-(Assistant Director)
Jane Lopp-(Trustee) Teri Dugan-(Office Assistant)
Connie Leistiko-(Trustee) Maggie Davis-(Library Foundation)
Terry Guidi-(Trustee) Dori Muehlhof-(Library Foundation)
Sam Crompton-(Technology Coordinator)

WELCOME: The Chair called the meeting to order at 9:06 am.

C. Leistiko was presented with a gift and card from board members for her excellence in serving as Chair for the Library Board for two years.

APPROVAL OF MINUTES: Board Meeting, Monday, August 26, 2013 (ACTION)
MOVED BY M. MORTON, “to accept the minutes from the regular meeting on August 26, 2013 as presented.”

SECONDED BY J. LOPP. CARRIED

REPORTS:

Financial Report – Dugan, Crowley

ACCEPTANCE OF FINANCIAL REPORT (ACTION):
MOVED BY C. LEISTIKO, “to accept the Financial Report for the month of AUGUST 2013.”
SECONDED BY T. GUIDI. CARRIED

Board Calendar-Dugan, Crowley, Logan

- A. Logan suggested adding Director Training to Oct. Dec. and Jan.
- Calendar will be used as a guideline in preparing agendas.
- Additional content will be added as needed.

Director and Staff Reports: Crowley

K. Crowley introduced Samuel Crompton as new Technology Coordinator of the library. Board members welcomed Sam and are looking forward to getting to know him and his future endeavors with the library.

October all day all staff meeting-Behe

- The Board is invited to attend.
- October 18, 8:30 to 4:30 with a working lunch.
- Community room at Fun Beverage, Hwy 93 south
- Speaker Lindsey Housel from Denver Art Museum will present.

Columbia Falls Reconfiguration Update-Crowley

- CTA architects have been working on conceptual drawings for reconfiguring the Columbia Falls Library
- Future reports to follow

K. Crowley attended the Columbia Falls Library Association meeting in September. The association has opened a used bookstore. They are looking into changing their Articles of Incorporation.

The State Librarian has put together a state wide task force to examine existing Library District laws and ways to improve them.

Branding Update-Crowley

- Branding project is almost complete
- A design package has been created by Ricochet
- New branding launch has been rescheduled for the first week in January 2014

Facilities Master Plan Proposals-Crowley

- 4 proposals were received
- Two phone interviews will be scheduled next week
- Building Facilities Committee (Crowley, Behe, Logan, and Morton) will arrange meeting times
- Approval by the Library Board was requested for the committee to make final decisions on hiring a consultant

1-yr Strategic Plan discussion-Behe

- A summary of the plan was presented
- The Strategic Planning Committee (Crowley, Behe, and Guidi) met early in the week
- Staff was commended on the hard work put into developing the plan

OLD BUSINESS:

- Crowley reported that the Friends of the Library annual book sale was a tremendous success. \$12,000 in used book sales was recorded.
- Discussion for the Library to eliminate fees for overdue fines will be put on the next meeting agenda. Behe reported positive feedback from staff regarding going “fine free.”
- The book shelf purchased for housing free used books is still being assembled. This should be completed soon.

NEW BUSINESS:

Adopt 1-year Strategic Plan (ACTION)

MOVED BY J. LOPP, “to adopt the 1-year Strategic Plan as presented.”

SECONDED BY T.GUIDI

CARRIED

Meeting Room Policy #4004 (ACTION)

MOVED BY M. MORTON, “to accept Meeting Room Policy #4004 with updates as presented.”

SECONDED BY C. LEISTIKO

CARRIED

Marion Meeting Room Policy #4004-04 (ACTION)

MOVED BY J. LOPP, “to accept Marion Meeting Room Policy #4004-04 as presented.”

SECONDED BY T. GUIDI

CARRIED

Selection of successful proposal for Facilities Master Plan. (ACTION)

MOVED BY M. MORTON, “to grant authority for Facilities Master Plan Committee to select from the three submitted proposals and to choose the one that is best suited for the Library.”

SECONDED BY C. LEISTIKO

CARRIED

**Permission to close all Libraries on October 18 for all staff development day.
(ACTION)**

MOVED BY J. LOPP, “to grant permission to close libraries on October 18, 2013 for staff development day training.”

SECONDED BY M. MORTON

CARRIED

Board Advance-date and content

- **Tuesday, November 19, 2013; 9:00 – 4:30**
- **Venue TBD**

HOUSEKEEPING:

- Next regular meeting: Wednesday, October 23, 2013 9:00 AM
Columbia Falls, Council Chambers
- All Staff training day, Friday, October 18, Fun Beverage
- Board Advance, Tuesday, November 19, 2013. All day, venue TBD
- “Fine Free” discussion on agenda for next meeting
- Extra meetings may occur regarding Facility Master Planning

ADJOURN: 10:47 AM