

**Flathead County Library
Board of Trustees Meeting Minutes
Main Branch Library
January 24, 2008
Corrected**

I. Call to Order – Long called the meeting to order at 6:55p.m. Present were Laura Long, Dave Hilde, Anne Moran, Kala Lougheed, Lisa Kean, Assistant Library Director and Library Director, Kim Crowley. John Stang, reporter for The Daily Interlake was also present. Absent – Jerry Hanson

II. Approval of Minutes - Moran moved to accept the minutes of December 5, 2007. Lougheed seconded. The motion carried.

Approval of summary from DEQ – Lougheed moved to accept the addendum to the minutes of the October meeting. Moran seconded. The motion carried.

III. Open Time for Persons to Address the Board – No one was present

IV. Reports –

Financial Report – Marr

Under budget for spending –

\$560 repairs to old van

Moran moved to accept the financial reports. Lougheed seconded. The motion carried.

Director's Report – Crowley mentioned that she, Martha Furman, Lynn Kelly and Stewart Harvey will be attending the PLA Conference in April. Also, Crowley will be attending a tour of Coeur d'Alene with the Kalispell Chamber of Commerce group on February 13th and 14th. One of the stops will be a tour of the new library. The board members are invited to attend.

Statistics – The Board was presented with statistics for FY07 and the first half of FY08. Crowley reviewed all the numbers and discussed reasons for the variances. Moran complimented Crowley and Kean for the hard work represented by the reports. Hilde suggested that the Board review future stats on a quarterly basis. Moran suggested a number system on the "How'd We Do" form to rate customer satisfaction. *Addition: Moran would prefer to have statistics monthly.*

Building Committee – Crowley passed out a list of members on the Building Committee and said they are meeting the 2nd Tuesday of the month. Moran thinks Whitefish should have more representation on the Building Committee. If she has recommendations, they should be brought to the Board for approval. *Correction: Moran pointed out that there needs to be valley wide representation.*

Bigfork update – Bigfork School District plans to send out another ballot for a bond to improve the high school which would include a joint use library with the County library. Ballots are due back on March

4th. Hilde was given Board approval to write a letter to the editor backing the bond.

Columbia Falls update – There have been conversations with the “1st Best Place Committee” about moving the Library into the Glacier Bank building along with other non profits that want to have the Glacier Gateway Center in that location. Renovations of the current library are on hold until some decision is made.

Foundation Report – Long reported that Stewart Harvey is putting structure into the Library Foundation. The year-end fund raising is underway and Long encouraged the Board members to support the Foundation with a contribution. Harvey will be taking over the public relations duties starting the first of February and will be responsible for the newsletter.

V. Old business –

Strategic Planning Retreat calendar of tasks – Moran reported on the Library Action Plan the she and Crowley have started. Each of the six plans lists the duties, responsible persons and date due. Plan #6 is “Initiate Annual 360 Review Process for Library Director”. The start up cost for a facilitation vendor would cost between \$800 and \$1500, with an annual cost of approx. \$50. Hilde asked for more time to become familiar with this type of review and suggested that it be implemented for the FY09 review. He doesn’t feel there is adequate time to prepare this type of review and there has been no money budgeted for the expense. The discussion will continue at the February meeting.

VI. New Business –

March meeting date – The Board agreed to move the March 27th meeting to April 3rd due to the fact that Crowley will be attending the PLA meeting that week.

Organization Chart – Postponed until February meeting.

Impact Fees – Postponed until February meeting.

Moran made a motion to move the 2 topics to the February meeting. Hilde seconded. The motion carried.

Committee assignments – No further discussion was needed since Moran gave her report on the Action Plan earlier.

Public/Private funding ratio for Main Library – Hanson had asked for a ratio but more input is needed from the Foundation. Hilde thinks the Commissioners should set a figure for a bond and then the Library can decide how much they will have to raise from public funds.

VII. Board Comments –

VIII. Adjournment – The meeting was adjourned at 8:55pm.

Next meeting will be at the Columbia Falls Branch, February 28, 2008 at 7:00pm.

Karen Marr, Secretary