



## LIBRARIES

Library Board of Trustees Meeting  
Monday, October 22, 2014, 9:00 am  
ImagineIF Columbia Falls

### MEETING MINUTES

**Present:** Al Logan, Jane Lopp, Terri Guidi (Board); Kim Crowley, Connie Behe, Teri Dugan, Megan Glidden, Sean Anderson, Deena Stacy (staff); Dori Muehlhof (Foundation)

- I. Call to Order:** Logan called the meeting to order at 9:15 am. S. Anderson conducted a tour of ImagineIF Columbia Falls and the new remodel concept.

**II. Open time for persons to address the Board:**

**III. Approval of Minutes:**

**Moved by T. Guidi** "that we approve the minutes of the September 24, 2014 Board meeting as presented."

**Seconded by J. Lopp**

**APPROVED**

**IV. Reports**

**Finance Report:**

**Moved by J. Lopp** "that we accept the September Finance Report as presented."

**Seconded by T.Guidi**

**ACCEPTED**

**Stories Worth Telling: the ImagineIF Experience- Glidden**

- M. Glidden presented highlights from ImagineIF programming from the past 9 months.
- The library programming has focused on making the library an engaging experience for all ages.

**Director and Staff Reports:**

- Crowley shared about a recent incident in which a janitor hired through a temp agency stole DVDs and other small items from the library. The police were called and were able to retrieve the items.

**Statistics:**

- Behe shared the progress on our strategic plan objectives. We are performing well in all areas.

**Foundation Report:**

- 3 lunch and learn events are planned for October.
- 2 lunch and learn events are planned for November.
- The Library Foundation is holding a special meeting in October to review and recommend campaign consultant applicants.
- The trademark logo for the Foundation should be complete at the end of October.

**Facilities Committee Report:**

- A real estate agent in Columbia Falls is researching possible sites for a new library.
- A real estate agent in Kalispell is researching various property possibilities in the Kalispell area.
- Possible properties in Bigfork continue to be evaluated.

**V. Old Business****Strategic Plan Communications: plan for building communications with Commissioners****Strategic Plan Site Selection: Board will determine a site selection process**

- The Facilities Committee will continue to investigate future properties for possible library locations.
- The Facilities Committee will continue to expand as needed to include people from the community, the Library Foundation, and other interested parties.

**Strategic Plan Outreach: Board will ask all elected officials in Flathead County to have a library card**

- J. Lopp reported her progress with supplying library cards to the area elected officials.
- An idea of supplying brochures in other county departments for library card sign ups was discussed.
- Logistics of obtaining a library cards were reviewed.

**VI. New Business:**

Policy 6004: Volunteers **(ACTION)**

**Moved by J. Lopp** "that we adopt Policy 6004 as revised and presented."

**Seconded by T. Guidi**

**APPROVED**

Policy 2004: Computer User **(ACTION)**

**Moved by J. Lopp** "that we adopt Policy 2004 as revised and presented."

**Seconded by T. Guidi**

**APPROVED**

Policy 5000: Collection Development and Management **(ACTION)**

**Moved by T. Guidi** "that we adopt Policy 5000 as revised and presented."

**Seconded by J. Lopp**

**APPROVED**

#### **VII. Housekeeping:**

- November 13, 2014, FVCC Basics of Board Service NPDP workshop with Ned Cooney.
- November 13-14, 2014, Crowley attending Library Directors Summit, Chatanooga, TN.
- December 3, 2014, 9AM ImagineIF Bigfork, Next regular meeting.

**11:39 pm Adjourn**