

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON OCTOBER 23, 2008 AT THE DISCOVERY CENTER IN COLUMBIA FALLS AT 3:50PM AFTER A TOUR OF THE COLUMBIA FALLS LIBRARY

PRESENT: Jane Lopp (Vice Chairperson)
Kristi Hatfield (Trustee)
Connie Leistiko (Trustee)
Lynn Kelly (Children's Librarian)
Karen Marr (Minute Clerk)
Barry Conger (Exec. Dir. First Best Place Task Force)
John Stang (The Daily InterLake)

ABSENT: Laura Long (Chairperson)
Terry Peterson (Trustee)
Kim Crowley (Library Director)

WELCOME: The Vice-Chairperson called the meeting to order at 3:50p.m. following a tour of the Columbia Falls Library and a video presentation by Barry Conger on the Discovery Center, the location of the proposed Columbia Falls Library.

ADOPTION OF MINUTES OF PREVIOUS MEETING: MOVED BY K HATFIELD, "that the minutes of the board of trustees held on September 25, 2008 be adopted as corrected".
SECONDED BY C LEISTIKO **CARRIED**

MOVED BY C LEISTIKO, "that the minutes of the board of trustees held on June 26, 2008 be adopted as corrected".
SECONDED BY K HATFIELD **CARRIED**

OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: Barry Conger thanked the board for allowing him time to present the goals of the First Best Place Task Force and conceptual drawings of the new Columbia Falls Library.

The Vice-Chairperson moved the Trustee DVD from new business to this time while the DVD player was set up. The board viewed chapter one of a program produced by the Wyoming State Library that gives an overview of trustee responsibilities.

REPORTS:

A. Financial Report: The final financial reports from June, 2008 thru September, 2008 were presented with an overview of the different funds and their purposes.

MOVED BY C LEISTIKO, "that the Financial Report for the period September 1, 2008 to September 30, 2008 be accepted."

SECONDED BY K HATFIELD **CARRIED**

B. Director's Report: Lynn Kelly

1. FY09 Quarter 1 Statistics
 - a. circulation up system wide by 23.32%
 - b. building traffic counts more reliable due to new counters in all libraries.
2. Downloadable audio
 - a. now available on Library website
 - b. very popular with Flathead County customers

UNFINISHED BUSINESS: There was no unfinished business to be considered

NEW BUSINESS:

A. Trustee DVD – Moved to before reports on agenda

B. Date change for April meeting

MOVED BY K HATFIELD, “that the April meeting of the Library Board of Trustees be moved from April 23, 2008 to April 16, 2008, the 3rd Thursday.”

SECONDED BY C LEISTIKO

CARRIED

C. Trustee job description – Hatfield

1. Discussion about guidelines rather than job description
2. Used for new applicants to show time commitment
3. Email to be sent to entire board asking for review of the job description document and reply to K Hatfield by November 7, 2008 with comments

MOVED BY C LEISTIKO, “that discussion be continued to the next meeting when the entire board is present”

SECONDED BY K HATFIELD

CARRIED

D. Planning workshop follow-up and discussion - Leistiko

1. K Crowley & C Leistiko will reconfirm members of Citizens Advisory Committee for Library Facilities by January, 2009
2. Include other groups – BID, etc.
3. Have draft completed by December 4th meeting
4. Trustees will review draft prior to meeting in December
5. Crowley should confirm Mike Collins & Mark Johnson as co-chairs
6. Main focus on what to do with Main Library
7. Email to be sent to entire board asking for review of the Charge to the Citizens Advisory Committee on Library Facilities document and reply to C. Leistiko by November 7, 2008 with comments

ADJOURNMENT: Meeting adjourned at 5:17p.m.

NEXT REGULAR MEETING: December 4, 2008, 3:00 pm at the Bigfork Branch Library, 525 Electric Ave, Bigfork, MT