

**A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON OCTOBER 23, 2012 AT THE COLUMBIA FALLS LIBRARY AT 9:00AM**

**PRESENT:** Connie Leistiko – (Chair) Kim Crowley – (Library Director)  
Al Logan – (Vice-Chair) Teri Dugan-(Minutes Clerk)  
Jane Lopp-(Trustee)  
Elana Weaver-(Trustee)

**ABSENT:** Michael Morton – (Trustee)  
Connie Behe- (Assistant Director)

**WELCOME:** The Chair called the meeting to order at 9:10 am.

**OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: NONE**

**APPROVAL OF MINUTES: Board Meeting, Wednesday, Sept 26, 2012 (ACTION)**

MOVED BY J. LOPP, “that the minutes from the regular meeting on Sept 26, 2012, be approved as presented with one small correction to a motion stated.”

SECONDED BY A. LOGAN

**CARRIED**

**REPORTS:**

**Financial Report – Dugan, Crowley**

- The September 2012 Financial Report was presented and discussed.
- A motion to approve was moved to later in the meeting when budget discussion for the Library Depreciation and Library Gift and Memorial fund is scheduled.

**Director and Staff Reports: Crowley, Behe**

**Main Library HVAC-Crowley**

- The chiller has been back-ordered.
- Most first floor units are installed.
- Crowley is meeting with the school district to discuss boiler scheduling.
- The school district will be billed for their portion of the upgrade: \$67,000.

**Reconfiguration-Crowley**

- The All Staff training day is scheduled for Friday, October 26<sup>th</sup>.
- The county is providing maintenance assistance for demolition of desks and shelving.
- A 40 hr. temp is being sent by the County Maintenance Dept. for assistance during the week of demolition and reconfiguring.
- Library closures are posted.
- Shelving is delivered and ready for installation.
- The Prudential Financial Global Volunteer day was very successful; volunteers painted bright and inviting colors in the Children’s area.

**Statistics-**

- No formal statistics were presented as the MT State Library statistics server needs to be rebuilt.
- Crowley announced that Whitefish Community Library materials are being pulled and boxed. FCLS has 60 days to complete the project.
- Lopp thought an acknowledgement of receipt of the materials would be a good idea.

**Fire Alarm Update-Crowley**

- A new Fire alarm monitoring company is being used.
- A new system for monitoring the alarms is in place.

**OLD BUSINESS**

**Glacier Discovery Square-discuss action steps**

- Trustees discussed completion of some of the action steps in the Glacier Discovery Square project.
- A presentation to the Library Foundation was discussed for Nov. 14<sup>th</sup>, 2012.

**NEW BUSINESS**

**FY13 BUDGET FOR FUND 7055 (ACTION)** Crowley presented a budget for the Library Gift and Memorial Fund for approval.

**MOVED BY A .LOGAN**, “to approve the 7055 Library Gift and Memorial Fund Budget for FY13 as presented.”

**SECONDED BY J. LOPP** Some discussion and clarification took place.

**CARRIED**

**FY13 BUDGET FOR FUND 4020 (ACTION)** Crowley presented a budget for the Library Depreciation Reserve Fund for approval.

**MOVED BY A LOGAN**, “to approve the 4020 Library Depreciation Fund Budget for FY13 as presented.”

**SECONDED BY E. WEAVER** Some discussion and clarification took place.

**CARRIED**

**HOUSEKEEPING:**

**Next Regular Meeting:** WEDNESDAY, December 5th at the Bigfork Branch Library at 9:30am

**ADJOURN:** The Chair adjourned the meeting at 11:30 am.