

Board Training

- Crowley presented an introduction to the training session: Role of The Montana State Library.
- The Montana State Library provides many services and support to Montana Libraries.
- A training video was shown featuring A. LOGAN interviewing State Librarian JENNIE STAPP.

Director and Staff Reports: Crowley

Branding Update-Crowley

- The branding project is in the final stages with Ricochet Ideas.
- January 2014 is planned for the new brand launch.
- A variety of merchandise with our new name and logo is being designed.
- Crowley is looking into a new monument sign for the library.

Facilities Master Plan-Crowley

- Himmel and Wilson, Library Consultants have been chosen.
- The cost of the plan is \$18,000.
- Consultants will visit in November and will include excursions to library branches.
- Crowley is requesting that the Library Board approve payment of \$8000 for the Facilities Master Plan from the Library Depreciation Fund.
- The Library Foundation has agreed to fund \$10,000 for the project.

Fine Free Discussion-Behe

- The Library would like to keep encounters with customers positive by not having interactions revolve around fines.
- Behe pointed out that fines are not intended to be a revenue stream.
- Staff time would be freed up to assist in helping answer questions and locate materials for customers.
- There are 23 other libraries in Montana that are already fine free.
- Discussion centered on what motivates customers to return materials.
- If approved, Lopp would like periodic reports as to the status of the fine free plan and how well materials are being returned.
- Going fine free will coincide with the library branding roll out in January.

Summer Experience Wrap-up Presentation- Furman

- Summer Experience statistics for teens and kids were shared.
- An increase in kid's program registration was noted.
- The participation rate was higher overall.
- Bigfork had a significant improvement in attendance this year.
- Teen Summer Experience participation rates were decreased but teen programming participation has continued to climb.
- Furman anticipates success in the areas of participation and the creation of artifacts in future Summer Experience endeavors.

Upgrade of Open Staff Position- Crowley

- A current 40 hour per week Library Technical Assistant II position will be available in December.
- Crowley is proposing that the position be upgraded to that of Professional Librarian.
- The upgraded position will have desk time in adult services and time dedicated to programming, experience zones, community outreach and partnerships.
- There is no fiscal impact for FY13.
- An additional \$7,536 would be needed for FY15 if this upgrade was approved.

OLD BUSINESS:

Board Advance-

- A special thanks to the Library Foundation for providing the social hour after the meeting.
- The Library Foundation, Friends of the Library, Columbia Falls Library Association and The Community Foundation for a Better Bigfork will be invited to the social hour.
- Ned Cooney, A. Logan and K. Crowley will meet to finish the details for the day.
- Topics for the Board Advance will include Facilities, Advocacy, Administration, and Finance.

NEW BUSINESS:

**Authority to pay for Facilities Master Plan from Library Depreciation Fund 4020.
(ACTION)**

MOVED BY J. LOPP, “to authorize payment of \$8000 for Facilities Master Plan from the Library Depreciation Fund 4020.”

SECONDED BY C. LEISTIKO

CARRIED

Fine Free (ACTION)

MOVED BY C. LEISTIKO, “to accept the recommendation of the staff to go fine free, taking into consideration the discussion generated.”

SECONDED BY T. GUIDI

CARRIED

Upgrade of Open Staff Position (ACTION)

MOVED BY J. LOPP, “to upgrade upcoming open staff position to that of a Professional Librarian.”

SECONDED BY M. MORTON

CARRIED

HOUSEKEEPING:

- Next regular meeting: Wednesday, December 4, 2013 9:00 AM, Bigfork Branch Library.
- Board Advance, Tuesday, November 19, 2013. All day, Flathead Building Association.

A. LOGAN announced the Bigfork Sundowner on Dec. 12, 2013. This is sponsored by the Library Foundation and Bigfork Theater Company.

A. LOGAN commented on an article that K. Crowley forwarded by Neil Gaiman. Logan mentioned it would be beneficial to have the points made in the article outlined for easy reference as the Library moves in the direction of a new name and identity.

ADJOURN: 11:45 AM

