



**6. Monthly Statistics – Finsel**

Finsel presented the October statistics for Computer use, building use, and Programs. Some strategic planning goals may need to be revisited due to different types of programs being presented this year. Public computer use not on target to reach the goal but the use of the wireless internet has nearly surpassed the goal.

**7. Unique Management Services – Jones**

This is a recovery agency for libraries, as opposed to a collection agency, to get materials returned. They only have access to the patron name, address and amount owed if there is at least one item marked as lost. Unique charges FCLS \$8.95 per account turned over to them. FCLS in turn charges a \$10.00 referral fee to the customer. Though we regularly waive overdue fines, this referral fee is never waived.

**8. Collection Management Update – Finsel, Crowley**

Finsel shared a chart showing the best practices for increasing circulation. Attractively displayed new materials are critical to high circulation rates. Crowley is working on ways to increase the materials budget and get it more in line with last year's figures.

**9. January Policy Updated – Crowley**

These policies will be updated and will be action items on the January 26<sup>th</sup> agenda. The draft policies will be sent to the Board before the January meeting for review.

**1004 – Donations (other than library materials)**

**2010 – Rules of Conduct**

**3001 – Circulation Policy**

**1002 – Confidentiality of Library Records**

**C. Finance Committee Report – Morton and Logan**

Logan discussed spreadsheets of the Tax Levy Requirements Schedule that came from Sandra Carlson, the Flathead County Finance Director. He explained the way the Library and other county departments are funded. There are some expenditures that can be transferred to the Depreciation Fund (4020) which would allow money to be reallocated to the Library Materials budget.

**D. Legal Committee Report – Leistiko**

Leistiko reported that any delay in getting to the mediation was not due to the Library or its attorney. Attorney Bartlett has decided that he would go along with Tara Fugina's original suggestion of Tracy Axleberg as a mediator. A date is being arranged.

**E. Foundation Report – Lopp**

The Library Foundation has sent out a newsletter with a donation request. They have had a planning meeting for "Loud at the Library 3" to be held on March 22, 2012. Their next regular board meeting is the third Wednesday of January at 4:00 pm and Michael will plan to attend.

**F. Board Advance – Leistiko**

Leistikio and Crowley met with Deb Snellen to discuss plans for the Board Advance. The Board wants a better understanding of where the Library System is now, a clearer vision of the future needs and a better understanding of how to get there.

**NEW BUSINESS:**

It has been requested by a Board member that the meetings be changed from the 4<sup>th</sup> Thursday to the 4<sup>th</sup> Wednesday of each month.

MOVED BY J LOPP, “to amend the By-laws at the January meeting to change the meeting day to the 4<sup>th</sup> Wednesday of each calendar month.”

SECONDED BY A LOGAN

**CARRIED**

**HOUSEKEEPING:**

**Board Advance Date: Wednesday, January 11, 2012  
Jane Lopp and Associates, 9am-4:30am**

**The Spring meeting of the Tamarack Federation will be May 18<sup>th</sup> & 19<sup>th</sup> in Bigfork. The Board can earn CE credits.**

**The MLA Conference is April 11<sup>th</sup> – 14<sup>th</sup> at the Huntley Lodge in Big Sky**

**ADJOURN:**

**Next Regular Meeting: January 26, 2012, Main Library Kalispell**