

3. The City Council of Columbia Falls will be meeting April 2, 2012 to sign the Inter Local Agreement with the Flathead County Library System. It will be presented to the Board at the April or May meeting for signatures.
4. On April 26, 2012 there is a fundraiser in Bigfork to put a clock tower on top of the building that houses the Bigfork Branch Library.
5. Tracy Cook, from the Montana State Library, will be presenting a library budgeting seminar on April 26, 2012 from 9am to 3pm.
6. Kim Crowley, Connie Leistiko, and Jane Lopp attended the funeral of Jim Dupont, Flathead County Commissioner, who passed away on March 19th.
7. Connie Behe reported that there has been a 4.2% increase in the door count over last year and the computer sessions are also up by 3.5%.
8. Crowley reported that School District #5 will be responsible for the HVAC system in the older section of the building and Mike Pence, County Administrator, is supportive of asking the Commissioners for PILT funding for the library portion of the project.
9. Morton, Logan and Crowley will meet with the County Finance Department for a preliminary budget meeting on April 9th at 2:30pm.

The Board recessed for 10 minutes

The meeting reconvened at 11:00 am

C. Legal Committee Report – Morton, Leistiko

Leistiko reported on the County Board training meeting and suggested a discussion on the need for Committees and the noticing of meetings.

D. Foundation Report – Lopp

Jane Lopp thanked the Board for their participation in Loud at the Library 3 and said that all the Trustees are members of the Friends of the Library. Leistiko requested that the Foundation Board list of officers be sent to the Library Board members. She suggested that a list of the Friends' officers also be sent.

E. Finance Committee Report – Morton, Logan and Crowley

1. Staff reconfiguration and salaries

Crowley discussed the Performance Measures and Work Load Indicators. The salary budget contains a 2% COLA raise that hasn't been approved yet by the Commissioners. The Library Assistant I positions will disappear and those staff in that pay range will be upgraded to Library Assistant II positions and their duties changed. With other reconfigurations, the total Library FTE will increase by .80 but the total salary figure will decrease.

2. Proposed Budget

The largest increase in the Operations Budget (2220) occurs in the library materials budget. There is a Journal Entry in process to move some computer expenditures to the Depreciation Fund for FY12 in order to increase the current materials budget. The

materials line item will be budgeted at the increased amount for FY13. Crowley reviewed each line item in the FY13 budget.

MOVED BY J LOPP, “that the Board approve the proposed Operational Budget for Fund 2220 for the FY12-13 year to be presented to the Finance Dept.”

SECONDED BY A LOGAN

CARRIED

MOVED BY A LOGAN, “that the \$100,000 that has been designated for the Columbia Falls Branch in the 4020 Fund, may be used for other capital projects; however, \$100,000 should be designated for the Columbia Falls Branch in FY13.”

SECONDED BY M MORTON

CARRIED

MOVED BY J LOPP, “to table the discussion on Fund 7055 until the next meeting.”

SECONDED BY M MORTON

CARRIED

UNFINISHED BUSINESS:

NEW BUSINESS:

Policy Updates: #6003 – Continuing Education for staff – (ACTION)

MOVED BY M MORTON, “that the Continuing Education for Library Staff members, policy #6003, be approved as revised and presented to the Board.”

SECONDED BY A LOGAN

CARRIED

HOUSEKEEPING:

ADJOURN: The Chair adjourned the meeting at 12:23 pm.

Next Regular Meeting: April 25, 2012, Main Library Kalispell