

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON APRIL 25, 2012 AT THE MAIN LIBRARY AT 9:00AM

PRESENT: Connie Leistiko – (Chair) Kim Crowley – (Library Director)
Al Logan – (Trustee) Connie Behe – (Assist Director)
Jane Lopp – (Trustee) Karen Marr – (Minutes Clerk)
Elana Weaver – (Trustee) Teri Dugan – (Office Assistant III)

ABSENT: Michael Morton – (Vice-Chair)

WELCOME: The Chair called the meeting to order at 9:00 am
There was a quorum present.

OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: No one present to speak

APPROVAL OF MINUTES: Board Meeting, Wednesday, March 28, 2012 (ACTION)

MOVED BY A LOGAN, “that the minutes from the regular meeting on March 28, 2012, are approved as presented”.
SECONDED BY E WEAVER **CARRIED**

REPORTS:

A. Financial Report – Marr

MOVED BY A LOGAN, “to accept the Financial Report for the month of March 2012”
SECONDED BY E WEAVER **CARRIED**

B. Director and Staff Reports

- 1. HVAC System update and possible ACTION**
 - a. School District #5 Board voted to replace the wall HVAC units in the old section of the building at a cost of \$67,000.
 - b. The Board of County Commissioners voted to allow \$40,000 from the PILT fund for Option 4.
- 2. Monthly Statistics – Behe**
 - a. Behe reviewed the monthly and quarterly statistics with many areas showing an increase over last year.
 - b. The web design on the Organizational Competencies has been postponed until after the Marketing Campaign is completed.

C. Foundation Report – Lopp

- a. The Foundation was very pleased with the money raised by Loud at the Library 3.
- b. The Foundation is planning their annual retreat for June, 2012.

D. MLA Conference Report

- a. Leistiko said the featured speakers were very good.
- b. Some suggestions for a public survey were to ask the questions in common language and to ask what the public wants.
- c. Signage should be more user friendly.
- d. The 2013 MLA conference will be held in Missoula.
- e. Logan said signage is very important and to remember that most people turn to their right when they enter a building.
- f. Lopp said she came away with greater appreciation for staff performance.

UNFINISHED BUSINESS:

Fund #7055 proposed budget (ACTION)

MOVED BY A LOGAN, “that the Board approve the proposed budget for Fund #7055 Library Gifts & Memorials for FY13.”

SECONDED BY E WEAVER

CARRIED

NEW BUSINESS:

A. Proposed By-Laws change regarding using Roberts Rules of Order

ARTICLE IX PARLIMENTARY RULES

Except as otherwise specifically provided in these by-laws all questions of order or procedure with respect to any meeting or action of the Flathead County Library System or any committee appointed hereunder shall be determined in accordance with *Webster’s New World Robert’s Rules of Order: simplified and applied*, 2nd edition.

The County held training sessions for the Trustees and it was suggested that Robert’s Rules of Order be removed from the By-Laws and replaced by generally accepted principles of parliamentary procedures. Action will be taken at the May meeting.

B. Columbia Falls Interlocal Agreement (ACTION)

- 1. The clause regarding only hiring employees from the Columbia Falls area only was removed.
- 2. Tara Fugina, Deputy County Attorney, approved the changes as did the Columbia Falls City Attorney.
- 3. The Columbia Falls City Council approved the agreement.

MOVED BY J LOPP, “that the Board approve the Interlocal Agreement between the City of Columbia Falls and the Flathead County Library Board of Trustees.”

SECONDED BY A LOGAN

CARRIED

The Board recessed for 10 minutes

The meeting reconvened at 11:17 am

Crowley announced that Karen Marr, Office Administrator, has completed the requirements to be certified with the Montana Certification program for the Library Administrator Track.

C. Director Self-Evaluation

Board Chair Connie Leistiko asked Director, Kim Crowley, if she wished to have her self-evaluation discussed in an open or closed session. At the request of the Director, the meeting was closed and the Board went into Executive Session at 11:19 am.

The Chair resumed the public meeting at 11:39 am.

Discussion was held regarding the timeline for posting the Board vacancy.

HOUSEKEEPING:

ADJOURN: The Chair adjourned the meeting at 11:41 am.

Next Regular Meeting: May 23, 2012, Main Library Kalispell