# A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON JULY 22, 2010 AT THE MAIN LIBRARY AT 9:00 AM

**PRESENT:** Jane Lopp (Chair) Kim Crowley (Library Director)

Connie Leistiko (Trustee)

Karen Marr (Minute Clerk)

Laura Long (Trustee)

Connie Behe (Senior Librarian for

Michael Morton (Trustee)

Branch Services)

Elana Weaver (Trustee)

## **ABSENT:**

**WELCOME:** The Chair called the meeting to order at 9:06 am and welcomed those present.

**OPEN TIME FOR PERSONS TO ADDRESS THE BOARD:** no one present to speak

**APPROVAL OF MINUTES: Board Meeting, Thursday, June 24, 2010 (Action)** 

MOVED BY C LEISTIKO, "that the minutes from the regular meeting on June 24, 2010, are approved."

SECONDED BY M MORTON

CARRIED

#### **REPORTS:**

## A. Financial Report – Marr

Discussion was held regarding the preliminary report for the month of June, noting that the FY10 year was not closed so there would be further activity on the accounts.

MOVED BY L LONG, "to accept the Preliminary Financial Report for the month of June, 2010."

SECONDED BY C LEISTIKO

CARRIED

# **B.** Director's Report – Crowley

- June Statistical report
   Monthly checkouts are up 8% systemwide with the greatest increases in Bigfork and Columbia Falls.
- 2. Year-end statistics

Checkouts are up 8.29% over last year and the downloadable audio continues to increase each month, showing an increase of 134.55% over last year. Building traffic is up 1.49% systemwide over last year.

- 3. Draft Service Goals update and next steps Crowley reviewed the relationship between Service Responses, Core Values, and our Management Philosophy:
  - a. **Service Responses**: (the services we provide to the public)
    - 1. Visit a Comfortable Space
    - 2. Create Young Readers (Early Literacy)

Flathead County Library System Board of Trustees Minutes July 22, 2010

- 3. Stimulate Imagination (Reading, Viewing, and Listening for Pleasure)
- 4. Satisfy Curiosity (Lifelong Learning)
- 5. Connect to the Online World (Public Internet Access)
- b. **Core Values**: (How we provide the services)
  - 1. Community-Centered Service
  - 2. Diversity
  - 3. Personal Accountability
  - 4. Collaboration
  - 5. Adaptability
  - 6. Respectful Communication
  - 7. Innovation
- c. **Management Philosophy**: (the conduit through which all services and values flow):

Creating a positive future by valuing staff, seeking input, and being present now

- d. The Strategic Planning Team Kim Crowley, Connie Behe, Lynn Kelly, Martha Furman and Rishara Finsel
- e. Each service response will have service goals, measurable objectives and activities attached.

## C. Foundation Report – Lopp

- 1. The Foundation members were given a copy of the response letter, dated June 24, 2010, from the FCLS Board of Trustees to the Whitefish City Council.
- 2. The Foundation is working on funding for the 2010 Big Read program that will feature *The Things They Carried* by Tim O'Brien.
- 3. The Friends of the Library book sale was announced and is scheduled for September 24<sup>th</sup> through the 26<sup>th</sup>.
- 4. Silver Roots will return for a concert at the Main Library on August 30<sup>th</sup>.
- 5. Maggie Davis will be the new Foundation Treasurer beginning Jan 1.
- 6. Library board members are always welcome to attend the Foundation meetings.

## D. Correspondence – request to send letter to MDOT for bypass designation (Action)

The Montana Department of Transportation has proposed that the new by-pass be called the Three Rivers Parkway. The Kalispell Downtown Business Association feels this name is misleading and has asked businesses in Kalispell, Whitefish and Columbia Falls to send a letter to MDOT requesting the alternate route be called a Truck Route to encourage travelers to visit to downtown Kalispell, Whitefish and Columbia Falls.

MOVED BY C LEISTIKO, "to authorize the Director to draft a letter to MDOT, consistent with the request by Kalispell Downtown Business District and signed by the Chair." SECONDED BY M MORTON CARRIED

#### **UNFINISHED BUSINESS:**

# A. Report to the Whitefish City Council – update

- 1. A copy of a letter, dated July 15, 2010, from Flathead Deputy County Attorney, Tara Fugina to Attorney General Steve Bullock was presented. The letter is in response to the request by the City of Whitefish for a formal Attorney General's opinion regarding the potential City of Whitefish withdrawal from participation in the Flathead County Library System.
- 2. The Board received a copy of a letter from Attorney General Steve Bullock to the Whitefish City Attorney, dated July 1, 2010, stating that the Attorney General's office will need additional time in which to give an opinion regarding the Whitefish City Attorney's request.
- 3. The Ad Hoc committee for the Whitefish Interlocal Agreement needs to begin the review of the Interlocal agreement.

## **B.** Director's Goals for FY 2011 (Action)

Long suggested that Board have more time to review the goals.

MOVED BY L LONG, "that the action on the Director's Goals be tabled until the next meeting in August."

SECONDED BY E WEAVER

CARRIED

#### **NEW BUSINESS:**

## A. Policy 2003 Library Accessibility (Action)

Discussion was held in regards to the wording of the proposed policy and some changes were made.

MOVED BY M MORTON, "that the Library Accessibility Policy (#2003) be adopted as amended with three changes".

SECONDED BY L LONG

**CARRIED** 

### **B.** Election of Officers (Action)

(1) FCLS Board of Trustees Chair: Leistiko nominated Jane Lopp. There were no other nominations. Nominations were closed.

MOVED BY C LEISTIKO, "that Jane Lopp remains Chair of the Library Board of Trustees for the FY10-11 year."

SECONDED BY L LONG

CARRIED

(2) FCLS Board of Trustee Vice-Chair: Long nominated Connie Leistiko. There were no other nominations. Nominations were closed.

MOVED BY L LONG, "that Connie Leistiko is elected as Vice-Chair. SECONDED BY E WEAVER

**CARRIED** 

# **C.** Committee Assignments (Action)

## STANDING COMMITTEES

**Finance/Budget Committee** 

Laura Long

**Michael Morton** 

**Personnel Committee** 

Laura Long

**Michael Morton** 

**By-laws & Policies Committee** 

**Connie Leistiko** 

**Kim Crowley** 

**Tamarack Federation Representative** 

Laura Long

**FCLS Foundation Representative** 

Jane Lopp

**Elana Weaver** 

AD HOC COMMITTEES

**Library Facilities Ad Hoc Committee** 

**Connie Leistiko** 

**Michael Morton** 

**Kim Crowley** 

Roy Beekman

Whitefish Inter Local Agreement Ad Hoc Committee

**Connie Leistiko** 

Laura Long

**Liaison to the Strategic Planning Committee** 

Elana Weaver

**D. Board Retreat:** Morrie Shectman will be asked to facilitate the board retreat. Lopp will poll trustees for best date after contacting Shectman.

The FY 2011 meeting schedule was discussed. Morton asked if there was any flexibility in scheduling the Board meetings. Crowley explained that we try to keep to the schedule as long as there will be a quorum available for the meeting. Since several trustees have a conflict with the September 23<sup>rd</sup> meeting date, we will attempt to reschedule that meeting. Crowley will poll trustees to determine an alternate date.

**ADJOURNMENT:** Meeting adjourned at 11:57 pm

NEXT REGULAR MEETING: August 26, 2010 at 9:00 a.m. at the Main Library, Kalispell