

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON AUGUST 22, 2012 AT THE MAIN LIBRARY AT 9:00AM

PRESENT:	Connie Leistiko – (Chair)	Kim Crowley – (Library Director)
	Al Logan – (Vice-Chair)	
	Michael Morton – (Trustee)	Connie Behe – (Assist. Director)
	Elana Weaver – (Trustee)	Teri Dugan – (Minutes Clerk)
	Jane Lopp-(Trustee)	Robert Webb- (Columbia Falls)
		Ron Nash-(Columbia Falls)
		Jan Schultz- (Columbia Falls)

WELCOME: The Chair called the meeting to order at 9:03 am.

OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: Ron Nash was present to discuss Glacier Discover Square Property.

Glacier Discovery Square- Discussion

- Leistiko brought the members and attendees up to date on the recent commissioners’ decision of removing the Columbia Falls Library project from the County Capital Improvement Plan and assured the members that the Board is still gathering information and investigating the possibility of Glacier Discovery Square for a Public Library. No decision or commitment has been made as to purchasing the property.
- Logan reported on the meeting held at Discover Square the previous day to answer questions about the viability of the Glacier Discovery Square building. Present at the meeting were: Ron Nash, architect; Roy Beekman, contractor; Jim Henjum, engineer; Kim Crowley and Rishara Finsel, library staff.

APPROVAL OF MINUTES: Board Meeting, Wednesday, July 25, 2012 (ACTION)

MOVED BY M. MORTON, “that the minutes from the regular meeting on July 25, 2012, be approved as presented.”

SECONDED BY A. LOGAN **CARRIED**

APPROVAL OF MINUTES: Special Meeting July 18: 2012 (ACTION)

MOVED BY A. LOGAN, “that the minutes from the special meeting on July 18, 2012, be approved as presented.”

SECONDED BY M. MORTON **CARRIED**

REPORTS:

Financial Report – Dugan, Crowley

MOVED BY A. LOGAN, “to accept the Financial Report for the month of JULY, 2012.”

(ACTION)

SECONDED BY M. MORTON

CARRIED

Director and Staff Reports-Crowley

- Crowley shared articles from Montana Library Association Newsletter including the article regarding the Certification of the FCLS Trustees. Many other librarians offered their congratulations via email for this accomplishment.
- Crowley reported her meeting with the commissioners on August 20th. She shared statistics with the County commissioners and noted that the Columbia Falls Branch has had a 68% increase in check outs from 2004 to 2012.
- Janice Kalvig received a grant of \$4500 from the Montana Library Project to digitize Polk City Directories ranging from 1901 to 1922.

Main Library HVAC-Crowley

- Progress is continuing. Pipe is being installed.

Reconfiguration-Behe

- Mold was discovered in the staff break room. The mold was tested and has been covered in plastic and an air purifier installed, while awaiting test results.
- The clean-up for the mold will follow as soon as results are explained.
- The dilapidation of the building in general was a topic of discussion.
- Children’s area has seen several upgrades and improvements.
- The bulk of the reconfiguration work will be completed the weekend of October 26 -28, 2012.

Year-end Statistics-Behe

- An overview of statistics for Fiscal Year 12 was presented by Behe. This included Circulation, Library Card Holders, Summer Reading, Survey Reports, Computer Building use, Programs, and Strategic Plan Organizational Competencies.
- Behe stated that the Library hours survey is currently in progress.
-

The Chair moved the January 2012 Advance discussion and review to the September meeting agenda.

New Business

By-law change-ACTION (reaffirm)

Old language: “the act of the majority of the members present at a meeting at which a quorum is present shall be the act of the Board.”

New Language: “All motions shall be adopted by not less than 3 members of the Board.”

MOVED BY J. LOPP, “to reaffirm the action taken at the last meeting to change the by-laws.”

SECONDED BY E. WEAVER

CARRIED

HOUSEKEEPING:

- Volunteer Appreciation Picnic: August 24th, 5:30 pm, Hockaday Museum.
- Joint Meeting with FCLS Foundation and Parmly Billings Library Foundation: September 20, 2012, 9:00 am – 1:00 pm. Lunch will be provided.
- A Special Study Meeting was proposed to discuss library services in Columbia Falls. A date was tentatively set for September 17th or 18th with details to be arranged. A specific agenda is requested by the Chair for this meeting.

The October regular meeting was changed to Tuesday, October 23. This meeting will be held in Columbia Falls.

ADJOURN: The Chair adjourned the meeting at 11:58 pm.

Next Regular Meeting: September 26, 2012, Main Library Kalispell