

**A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON AUGUST 26, 2010 AT THE MAIN LIBRARY AT 9:00 AM**

**PRESENT:** Jane Lopp (Chair) Kim Crowley (Library Director)  
Connie Leistiko (Trustee) Karen Marr (Minute Clerk)  
Laura Long (Trustee) Connie Behe (Senior Librarian for  
Michael Morton (Trustee) Branch Services)  
Elana Weaver (Trustee)

**ABSENT:**

**WELCOME:** The Chair called the meeting to order at 9:06 am and welcomed those present.

**OPEN TIME FOR PERSONS TO ADDRESS THE BOARD:** no one present to speak

**APPROVAL OF MINUTES: Board Meeting, Thursday, July 22, 2010 (Action)**

MOVED BY M MORTON, "that the minutes from the regular meeting on July 22, 2010, are approved."

SECONDED BY L LONG

**CARRIED**

**REPORTS:**

**A. Financial Report – Marr**

1. The financial statements for June, 2010 are finished but the year has not closed. The transfer to the Depreciation Fund (4020) was \$8,169.08.
  - a. Marr reported on the breakdown of the expenses for mail services for FY 10 to account for the overage.
  - b. The anticipated air-conditioning expense has been put on hold since we have had mild summer temperatures and the School District #5 is looking into the cost for the entire building.

MOVED BY L LONG, "to accept the Financial Report for the month of July, 2010."

SECONDED BY M MORTON

**CARRIED**

**B. Director's Report – Crowley**

1. July Statistical report  
The July statistics were presented in a new format and the 5 year statistics will be presented at the September meeting.
2. The Big Read grant, sponsored by the National Endowment for the Arts, was again awarded to FCLS in the amount of \$17,500. The featured book is "The Things They Carried" by Tim O'Brien. FCLS was one of only 75 libraries nationwide to receive the grant.

3. The Homebound Program coordinated by Mary Neleson and Connie Behe, through the Friends of the Library, currently has 10 homebound customers and many more volunteers. The program will expand to Columbia Falls and Whitefish in October, with Jim Webb and Dorothy Laird coordinating volunteers in those communities.
4. The library staff is using a Wiki which is an in-house website to promote better communication.
5. Annie Leberman, manager of the Bigfork Branch, won several ribbons at the NW Montana Fair for her pickles.
6. "How'd We Do?" report  
There were no questions about the "how'd we do?" report.

**UNFINISHED BUSINESS:**

**A. Director's Goals for FY 2011 (Action)**

The Personnel Committee, Laura Long and Michael Morton, will meet with Kim Crowley, Library Director and have a report at the September 16<sup>th</sup> meeting.

**NEW BUSINESS:**

**A. Policy (Action)**

1. Fax Service Policy #4002, recommend to repeal (Action)

MOVED BY C LEISTIKO, "that the Fax Service Policy (#4002) be repealed".

SECONDED BY E WEAVER

**CARRIED**

2. Special Reference and Research Services Policy #4003 (Action)

The policy has been revised and the fee schedule removed to be included in departmental procedures.

MOVED BY C LEISTIKO, "that the revised Special Reference and Research Services Policy (#4003) be adopted as presented".

SECONDED BY L LONG

**CARRIED**

**ADJOURNMENT:** Meeting adjourned at 10:12 am

**NEXT REGULAR MEETING: September 16, 2010 at 9:00 a.m. at the Main Library, Kalispell**