

A REGULAR MEETING OF THE FLATHEAD COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES WAS HELD ON SEPTEMBER 25, 2008 AT THE MAIN LIBRARY IN KALISPELL AT 3p.m.

PRESENT: Laura Long (Chairperson)
Kristi Hatfield (Trustee)
Jane Lopp (Vice Chairperson)
Terry Peterson (Trustee)
Kim Crowley (Library Director)
Karen Marr (Minute Clerk)
John Stang (The Daily InterLake)

ABSENT: Connie Leistiko (Trustee)

WELCOME: The Chair called the meeting to order at 3:07p.m.and welcomed those present.

ADOPTION OF MINUTES OF PREVIOUS MEETING: MOVED BY J LOPP, “that the minutes of the board of trustees held on August 28, 2008 be adopted as corrected”
SECONDED BY K HATFIELD **CARRIED**

OPEN TIME FOR PERSONS TO ADDRESS THE BOARD: No one in the audience asked speak.

REPORTS:

A. Financial Report: MOVED BY K HATFIELD, “that the Preliminary Financial Report for the period August 1, 2008 to August 31, 2008 be accepted.”
SECONDED BY J LOPP **CARRIED**

B. Director’s Report: Crowley

1. Downloadable audio will be available October 9, 2008
2. August statistics show circulation up 4.14% system wide over last August
3. K CROWLEY attended “Basics of Roberts Rules of Order”
 - a. Quorum needs to be stated in by-laws
 - b. By-laws should have time limit on discussion by individual
 - c. Meeting cannot be restarted after adjournment
 - d. Retention of tapes and notes needs to be in by-laws
4. County Budget
 - a. County asked for budget cuts from departments
 - b. Restructure of workflow needed
 - c. Trustees must made a decision to cut budget

MOVED BY T PETERSEN “that the original budget be amended with the notation to reduce Professional Services by \$5,000
SECONDED BY J LOPP **CARRIED**

5. The Big Read
 - a. Object to reach middle to high school boys

C. Foundation report: Long

1. By-laws were approved
3. Next meeting on November 19, 2008 at the Main Library at 4p.m.
4. Announcement of meetings will be sent to the trustees
5. Foundation meetings will be held at different branches throughout the year

UNFINISHED BUSINESS: There was no unfinished business to be considered

NEW BUSINESS:

A. Communications Plan:

1. Crowley and Lopp will write the Communications Plan into the library policy format for review by Board
2. The policy committee will meet after the October 10, 2008 workshop

B. October 10 meeting: 12:30 – 4:30p.m.

1. Venue: Prudential Financial, 295 – 3rd Ave EN, Kalispell
2. Facilitator: Ned Cooney, Ascent Strategic Development
3. Agenda:
 - a. Prepare direction for the Citizen's Advisory Committee for Library Facilities
 - b. Review information already gathered
 - c. Overall look for 5-10 years

ADJOURNMENT: Meeting adjourned at 5:36p.m.

NEXT REGULAR MEETING: October 23, 2008, 3:00 pm at the Discovery Center in Columbia Falls