

Joint Meeting Report: Logan, Lopp, Morton, Crowley

The Joint Meeting with the Parmly Billings Library Director and Library Foundation Director and immediate past-president was discussed. Many points were presented that helped to clarify the work and procedures needed to conduct a Capital campaign and bond election for a new Library. It was noted that the Parmly Billings team had hired a Foundation Director as a beginning step in the process. Their presentation consisted of a detailed step by step action plan as to how they raised both public and private funds for a new library building.

Director and Staff Reports: Crowley, Behe

Main Library HVAC-Crowley reported that piping is completely installed and the contractors are currently waiting for the wall units to arrive. Work is on schedule.

Reconfiguration-Behe

- Work Space of the LAII staff has been moved downstairs
- Mold report- not dangerous, clean-up is scheduled
- Children's area is getting new brightly themed paint and work is being done by volunteers provided by Prudential Financial Jane Lopp and Associates

Statistics-Behe

August

- Columbia Falls numbers are down slightly
- Russell School Library Card sign-ups produced 19 new Library Card holders.
- Outreach for Library Card sign-ups may be a future goal.

Library Hours Survey-Behe

- Behe presented the procedure that was used in conducting the Library Hours survey.
- A discussion of the plan and implementation of new hours will be the next step.
- Jan 1st 2013 is the target date to begin new hours for Columbia Falls and Main Library.
- Bigfork hours will not change for now, due to unreliable survey data. A new survey will be conducted later regarding that location.

Selection of Marketing Firm-Crowley

- April Szuch presented to the Board the selection process for choosing a Firm for the Library re-branding project. The agency chosen was Ricochet Ideas, based in Denver.
- J. Lopp recommended that FCLS use the Ricochet Ideas Agency for the Library branding project. The Board concurred.

A ten minute break was called at 10:55am

Meeting resumed at 11:10am

OLD BUSINESS

Glacier Discovery Square-discuss action steps-

The Columbia Falls Library Project Action Steps were discussed and agreed upon. A presentation formally asking for Foundation support will be made in November.

January 2012 Advance-discussion and review-

This was tabled for future discussion.

NEW BUSINESS

Library Closures- ACTION

All facilities, Friday, OCT 26, 2012 all day closure for all staff in-service

Main Library, Thursday, October 25, 2012 to close at 6:00 pm

Main Library, Saturday, OCT 27, 2012 all day closure for reconfiguration of stacks, service desks, etc.

MOVED BY J. LOPP, “that the closures for all facilities on Fri. Oct, 26th and the Main Library on Thursday, Oct. 25 and Sat. Oct, 27, 2012 be approved.”

SECONDED BY M. MORTON

CARRIED

Policy Updates: ACTION

POLICY #2001 Library Service in Flathead County- ACTION

POLICY #2003 Library Accessibility- ACTION

POLICY # 2009 Contracted Services- ACTION

POLICY # 2002 Hours of Service- ACTION

POLICY # 4006 Bulletin Board Posting- revision suggested-ACTION

J. LOPP MOVED, “To reaffirm Flathead County Library System Policies 2001, 2003, 2009, 2002.

SECONDED BY A. LOGAN

CARRIED

J. LOPP MOVED, “to revise Policy #4006 as presented.”

SECONDED BY M. MORTON

CARRIED

Columbia Falls, Glacier Discovery Square- ACTION

MOVED BY M. MORTON, “Based on discussions of the Board which indicate the need for expanded library services in Columbia Falls, and based on a tentative opportunity to purchase an appropriate building in Columbia Falls at well below its appraised value, M. Morton moved that the Board initiate a feasibility study for the purchase of Glacier Discovery Square according to the action plan as developed at the Special Study Session on September 18 and included with the documents presented to the Board today.”

SECONDED BY A. LOGAN

CARRIED

HOUSEKEEPING:

The Friends of the Library raised \$11,000 in the used book sale held in September.
A Special Thanks to all of those volunteers!

ADJOURN: The Chair adjourned the meeting at 11:51 am.

Next Regular Meeting: TUESDAY, October 23 in Columbia Falls at 9am.