

**FLATHEAD COUNTY LIBRARY  
CONTINUING EDUCATION**

The Library Board of Trustees recognizes the importance of continuing education for staff and trustees as essential to delivering high-quality library services.

**ELIGIBILITY**

All staff members are expected to engage in continuing education. They are encouraged to participate in conferences, workshops, meetings, classes, and professional organizations. Staff members may request schedule adjustments and/or financial assistance to facilitate their participation.

**RESPONSIBILITIES**

Staff members are responsible for working with their supervisors to identify suitable continuing education opportunities.

It is the responsibility of the library director and supervisors to encourage staff participation in educational opportunities. Scheduling, approving attendants and determining financial assistance is the responsibility of the library director.

Adopted: 8/24/95  
Revised: 8/26/99  
Reaffirmed: 8/26/11  
Revised: 3/28/12  
Reaffirmed: 3/25/15  
Reaffirmed: 1/27/22  
Revised: 09/26/2024

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David Ingram, Chair  
**LIBRARY BOARD OF TRUSTEES**