



LIBRARIES

**Library Facilities Committee Meeting
Friday February 10th, 2017 9:00 am
Library Director's Office**

MEETING MINUTES

Present: Michael Morton, Al Logan (Board); Kim Crowley, Connie Behe (Staff); Charlotte Housel, Roy Beekman (Library Foundation)

I. Call to Order: M. Morton called the meeting to order at 9:35 am.

II. Open time for persons to address the Board:

There were no visitors

III. RFQ Review

There were six responses to the RFQ. They were:

A&E Architects, Missoula

CTA Architects, Kalispell

Jackola Engineering and Architecture, Kalispell

LPW Architecture Engineering, Great Falls

Montana Creative architecture + design, Whitefish

Patrick Conover Architects, Irvine, CA and Kalispell

Each committee member had already scored each individual proposal on the basis of: overall quality, qualifications and experience, capability to meet project timeline and budget, location of firm, present or projected workload that would affect completion of project, related experience on similar projects, and demonstrated understanding of ImagineIF culture and the role of a public library in the community.

Scores were put into an excel spreadsheet and tabulated. Because each individual scored differently, discussion ensued on each firm's merits and drawbacks.

Scores were tabulated and CTA Architects Engineers had the highest score.

Crowley will call CTA and let them know about the award. Letters will be sent to all firms thanking them for their participation and thoughtful responses.

IV. Adjourn: 9:50 am