



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, July 24, 2019 9:00 am
ImagineIF Kalispell
MEETING MINUTES**

Present: Marsha Sultz, Connie Leistiko, Al Logan, Heidi Roedel, Doug Adams (Board); Connie Behe, Teri Dugan, Martha Furman, Sean Anderson (Staff); Charlotte Housel (Foundation). Michael Morton (Public attendee)

- A. Call to Order:** M. Sultz called the meeting to order at 9:02 am.
- B. Open time for persons to address the Board on matters within the Board's jurisdiction.**

C. Approval of Minutes Wednesday, June 26, 2019 (ACTION)

Moved by A. Logan "to approve the June 26, 2019 Board Minutes as presented."

Seconded by C. Leistiko
Unanimous Vote

APPROVED

Approval of Special Board Meeting Minutes Wednesday, June 19, 2019 (ACTION)

Moved by C. Leistiko "to approve the June 19, 2019 Special Board Meeting Minutes as presented."

Seconded by A. Logan
Unanimous Vote

APPROVED

D. Reports

A. Financial Report

Moved by H. Roedel "to accept the FY19 June Financial Report as presented."

Seconded by A. Logan

Discussion: Final FY19 financials will not be complete until August or September.

Unanimous Vote

ACCEPTED

B. Director and Staff Report

- Anderson reported the year-end statistics.
- Behe and Anderson presented a training about Library Service Changes and Fiscal Trends for Fiscal Years 2012 through 2020.
- The Rotary Club requested Behe present an Intellectual Freedom workshop at a Rotary meeting.
- Behe took questions regarding the written Director's report.

C. Foundation Report

- Housel announced that the Library Foundation has two new board members.
- Housel spends 90% of her work time working on the Bigfork capital campaign.
- Fundraising events continue to be scheduled and attended.
- Bias Brewing contacted the Library Foundation to hold a block party to raise money for the library.
- Housel has submitted several grant applications.

E. Old Business

A. Response to the Commissioners' memo regarding the County ownership of library facilities.

- A response was drafted and the timeframe for responding was discussed.
- A future workshop with the county commissioners regarding the future of library services and funding of services was discussed.
- Lesitiko suggested gathering facts about resources for funding in the future.
- Behe will contact State Librarian Jenny Stapp to begin the process of setting up a workshop.
- The draft letter will be tabled until workshop details are developed and more information is gathered.

B. Library Director's Review.

- Behe shared copies of the Director self-evaluation form.
- Behe will complete the self-evaluation and send the evaluation to board members to review.
- The last 45 minutes of the August board meeting will be closed at the request of the Director to discuss the evaluation with the board.

BREAK 10:55
RESUME 11:03

F. New Business

A. Board Officers Elections

Moved by C. Leistiko "to nominate M. Sultz as Library Board of Trustees Chair."

Seconded by H. Roedel

Unanimous Vote

APPROVED

Moved by M. Sultz "to nominate C. Leistiko as Library Board of Trustees Vice-Chair."

Seconded by A. Logan

Unanimous Vote

APPROVED

B. Standing Committees appointments:

M. Sultz appointed the following board members to the standing committees.

Finance/Budget Committee: A. Logan and C. Leisitko.

Policy and By-laws Committee: H. Roedel and C. Leistiko

Personnel Committee: H. Roedel and M. Sultz.

Tamarack Representative: A. Logan

Ad hoc Facilities Committee: D. Adams, A. Logan, M. Morton, R. Beekman, M. Sultz, C. Behe and C. Housel.

Foundation Representative: M. Sultz. Foundation Alternate: C. Leistiko.

- C. Library Board Annual Retreat
 - Discussion about the day long board training took place.
 - October was decided upon. Behe will send out a few suggested October dates for board members to choose.
- D. Fair Parade late library opening

Moved by C. Leistiko "to open the Kalispell Library at 11am on Friday, August 16th to allow staff to participate in the NWMT Fair Parade."

Seconded by A. Logan

Unanimous Vote

APPROVED

- E. All Staff Day September 20, 2019.

Moved by A. Logan "to close all libraries on Friday, September 20, 2019 for All Staff Training Day."

Seconded by C. Leistiko

Unanimous Vote

APPROVED

G. Housekeeping

Next Regular Meeting: Wednesday, August 28, 2019, 9:00-12, Kalispell.

H. Adjourn 11:26 AM.