



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, January 25, 2016 9:30 am
Bigfork Art and Cultural Center**

MEETING MINUTES

Present: Terry Guidi, Jane Lopp, Michael Morton, Al Logan (Board); Kim Crowley, Connie Behe, Teri Dugan (Staff); Charlotte Housel (Library Foundation); Paul Mutascio, Valerie Home (public)

I. Call to Order: T. Guidi called the meeting to order at 9:35 am.

II. Open time for persons to address the Board:

Paul Mutascio from the Community Foundation for a Better Bigfork greeted and thanked the board for their support. Paul shared details and updates on current projects in which the CFBB is involved.

Valerie Vadala Homer, Director of the Bigfork Art and Cultural Center greeted the board.

Charlotte Housel, ImagineIF Library Foundation Executive Director introduced herself.

III. Approval of Minutes

Moved by M. Morton "approve the minutes of the December 7, 2016 Library Board Meeting as presented."

Seconded by J. Lopp

APPROVED

Moved by A. Logan "approve the minutes of the January 12, 2017 Special Library Board Meeting as presented."

Seconded by J. Lopp

APPROVED

IV. Reports

November Financial Report

Moved by J. Lopp "to accept the November 2016 Financial Report as presented."

Seconded by M. Morton

ACCEPTED

December Financial Report

Moved by M. Morton "to accept the December 2016 Financial Report as presented."

Director and Staff Reports

- K. Crowley shared a recent letter regarding a possible donation to the library from the Blankenship Estate.
- Board members commended staff on the abundance of activities and happenings at the library as described in the report.

Fragrance Free Workplace

- C. Behe described the agreement among library staff to commit to a fragrance free workplace. It has been very positive.

Legislative Day Update

- A. Logan reported he enjoyed the presentation from Jenny Stapp, Montana's State Librarian.
- K. Crowley shared her experience in testifying for House Bill 261 in front of the Appropriations Committee.
- Many libraries in Montana were in Helena, showing support for House Bill 261, which provides funding on a per capita basis for libraries in the state.

Foundation Report:

- The Foundation has submitted grants to Applied Materials and the noon Rotary Club of Kalispell.
- Housel is busy with updating the donor database.
- Loud at The Library 2017 plans are well underway.

Facilities Committee Report:

- An RFQ process continues for architectural services.
- FCEDA is collaborating with ImagineIF on the submission of a Big Sky Trust Fund planning grant. If awarded, this grant will pay for the architectural and engineering services for a feasibility study on two pieces of property in downtown Kalispell. The selected firm will also be required to deliver a conceptual drawing of a 55,000 sf library on the most suitable site.

V. Old Business

VI. New Business

Authorization for Facilities Committee to select architect.

(ACTION)

Moved by J. Lopp "to authorize the facilities committee to select the most qualified architectural firm for the feasibility study with input from library staff and library foundation board members."

Seconded by A. Logan

APPROVED

Budget Calendar:

K. Crowley discussed the FY18 budget calendar. The new budget year begins on February 1st.

VII. Housekeeping:

Special thanks to Al Logan for supplying homemade cinnamon rolls for the meeting. Thanks to Fieldheads Coffee Company of Bigfork for the coffee donation! Thanks to the Bigfork Art and Cultural Center for providing us with our meeting space.

**VIII. Next regular meeting: Wednesday, February 22, 2017.
Loud at the Library, March 16, 2017.
Tamarack Federation meeting; TBD
MT Library Association Meeting, Billings, March 29 – April 1.**

IX. Adjourn: 11:25 am