



LIBRARIES

Library Board of Trustees Meeting
Wednesday, June 27 2018 9:00 am
ImagineIF Kalispell

MEETING MINUTES

Present: Michael Morton, Connie Leistiko, Marsha Sultz, Terry Guidi, Al Logan (Board); Connie Behe, Teri Dugan (Staff); Charlotte Housef (Foundation).

Call to Order: M. Morton called the meeting to order at 9:02 am.

I. Open time for persons to address the Board

II. Approval of Minutes

Moved by T. Guidi "that we approve the minutes of the May 23, 2018 Library Board Meeting as presented."

Seconded by A. Logan

APPROVED

Moved by A. Logan "to approve the minutes of the June 18, 2018 Facilities Committee Meeting with the correction noted regarding the location of the WGM group."

Seconded by M. Sultz

APPROVED

III. Reports

May Financial Report

Moved by M. Sultz "to accept the May 2018 Financial Report as presented."

Seconded by C. Leistiko

ACCEPTED

Director and Staff Reports

Open Position Update-Behe

- Kat Wilson will be starting her position as Customer Experience Librarian on July 16th.
- Ellie Newell will be starting her position as Youth Services Librarian on July 30th.
- The Collection Services Librarian position has been reposted and closed July 2nd.

Strategic Plan Update-Behe

- A draft plan will be ready for board review at the July meeting.
- The committee is working on outcome statements, organizational competencies and formatting for the new plan.

Facilities Committee Report-Morton

- A buy-sell agreement has been accepted by the Library Foundation and Bethany Lutheran Church.
- Contingency items continue to be discussed.
- The next facilities meeting is Monday, July 2nd.

Foundation Report-Housel

- Focus has been on personal appeals recently.
- The capital campaign committee has formulated a timeline.
- The hiring committee is working on plans to hire an administrative assistant by the end of August.
- The advocacy committee is working on strategies to promote the library to the community.
- The foundation is currently recruiting board members.
- C. Leistiko shared highlights from the FVCC Community Conversations event she attended in Lakeside at the Bear grass Bistro.

IV. Old Business

Memorandum of Understanding between Library and Foundation for Bigfork property-Morton

- The Flathead County attorney has reviewed the MOU for thoroughness.

Moved by A. Logan "to approve the Memorandum of Understanding between the Library and Library Foundation as presented here."

Seconded by C. Leistiko

APPROVED

Blankenship Gift Agreement-Morton

- Behe expressed Crowley's wish to thank the Library Board and Library Foundation for the handling of the Blankenship gift. She appreciates the trust that is instilled in the relationship between the two boards.
- In reviewing the gift agreement, the county attorney suggested adding a clause about insolvency. This is in the likelihood that the Library Foundation funds were dissolved.

Moved by M. Sultz "to approve the Gift Agreement for the Blankenship Estate as presented."

Seconded by T. Guidi

APPROVED

Behe Contract

- Behe's contract for employment was reviewed.
- Behe expressed her gratitude for the three-year contract.
- Behe requested a salary comparison of library directors of peer Montana libraries to take place in a year.

Moved by T. Guidi "to approve and sign the Contract for Employment for Connie Behe"

Seconded by A. Logan

APPROVED

Draft updated Board by-laws discussion-Leistiko, Behe

- The board reviewed the draft by-laws submitted by the policy committee. The committee met earlier in the month to review and update the by-laws.
- Approval of the by-laws will be on the July meeting agenda.
- Some discussion took place regarding the requirements of committee minutes needing approval. It was decided committee minutes should be accepted by the board. Leistiko would like this added to section 1 under committees of the by-laws.

V. New Business

Public Library Standards

- This item tabled for the July meeting.

Board officer nominations

- Elections will take place at the July meeting. Morton as Chair of the board will appoint the committees.

Housekeeping

Logan asked if a recent request was sent to the Columbia Falls Library Association. Behe will check into that.

Housel thanked the library board for their volunteer service to the library.

Next regular meeting, Wednesday, June 29, 2018, Kalispell. .

PNLA Conference, August 1-3 2018, Red Lion Inn, Kalispell.

Crowley Retirement Breakfast, Friday, August 3, 8:30am, ImagineIF Kalispell.

Behe in-coming, Crowley out-going celebration/reception, Friday August 3, 3pm-4:30pm, ImagineIF Kalispell.

VI. Adjourn: 10:40 am