



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, June 26, 2019 10:00 am
ImagineIF Kalispell
MEETING MINUTES**

Present: Michael Morton, Marsha Sultz, Connie Leistiko, Al Logan, Heidi Roedel (Board); Connie Behe, Teri Dugan, Martha Furman, Megan Glidden (Staff); Charlotte Housel (Foundation); Doug Adams.

- A. Call to Order:** M. Morton called the meeting to order at 10:01 am.
- B. Open time for persons to address the Board on matters within the Board's jurisdiction.**
Library Chair, Morton opened the meeting to public comment.
- C. Welcome new Trustee Doug Adams**
Morton welcomed incoming Library Trustee Doug Adams. Adams introduced himself and was welcomed by all. Adams will begin his term on July 1, 2019.
- D. Approval of Minutes Wednesday, May 29, 2019 (ACTION)**
- Moved by M. Sultz** "to approve the May 29, 2019 Board Minutes as presented."
Seconded by A. Logan
Unanimous Vote **APPROVED**
- Approval of Amended Minutes Wednesday, May 1, 2019 (ACTION)**
- Moved by C. Leistiko** "to approve the May 1, 2019 Board Minutes as amended to include a roll call of votes."
Seconded by A. Logan
Unanimous Vote **APPROVED**
- E. Reports**
- A. Financial Report
Moved by A. Logan "to accept the FY19 May Financial Report as presented."
Seconded by C. Leistiko
Discussion: Capital Improvement Plan projects and Depreciation Fund differences were discussed.
Unanimous Vote **ACCEPTED**
- B. Director and Staff Report
- Behe took questions regarding the written Director's report.
 - Behe reported the Intellectual Freedom workshop in Kalispell had good attendance by staff, trustees and Library Foundation board members. Two more workshops are slated for July 8 in Columbia Falls and July 10 in Bigfork.

- Commissioner Pam Holmquist is scheduled to tour the Kalispell Library on June 27th.
- C. Facilities Committee Report
- Morton reported that authorization was given to the Kalispell Mall owners to contact the County Commissioners to advocate for the vacant Herberger's space to be considered as a possible future Kalispell library.
 - Leistiko reminded the library board that the County Commissioners have a statutory obligation to fund library operations.
 - Housel shared that Bigfork donors are disappointed at the removal of library facilities from the county Capital Improvement Plan for FY20.
 - Special districts were discussion. Behe will gather more information about special districts and how they function.
- D. Foundation Report
- Housel shared that the Bigfork capital campaign is well underway. Social gatherings are scheduled each day of the week through July and August. The donor base is strong in Bigfork and gifts and donations are coming in.
 - A book swap fundraising event is planned for August.
 - Housel thanked the hard work and dedication of the foundation members and volunteers.

F. Old Business

- A. Response to the Commissioners' memo regarding the County ownership of library facilities.
- Behe read the draft response letter from the Library to the County Commissioners. Feedback and discussion took place.
 - Leistiko said that the County Commissioners and the Library Board are a complimentary team and share the same goal to provide the best library services. She recommends clear communication going forward.
 - The Library Board affirmed that they respect the responsibility of the Commission to be fiscally responsible.
 - Morton raised the question if adequate library funding should include library facilities. Discussion took place.
 - Behe, Sultz and Roedel will create a final draft response to the Commissioners.

BREAK 11:35
RESUME 11:47

G. New Business

- A. Appointment of Vice Chair Marsha Sultz to Board Chair
- Sultz will be acting Chair in Morton's absence for the month of June.
 - Official appointment to Chair will occur at the July board meeting as put forth in the Trustee bylaws.
- B. Inter Local agreement with the City of Columbia Falls.
 Discuss the June 24th response from the City of Columbia Falls.
- Behe shared the written letter from the City of Columbia Falls. The city is requesting the acceptance of the most recent agreement sent from the city to the county or they will terminate the agreement.

- Discussion of the few points of disagreement in the document took place. All options were considered and discussed.

Moved by M. Sultz "to approve the Columbia Falls Interlocal agreement as presented from the city of Columbia Falls to the Library Board."

Seconded by C. Leistiko

Discussion: Roedel would like to visit the Columbia Falls facility. It was agreed that the need for a new inter local agreement is due to the growth of library participation and the space limitation of the current facilities. The Library Board expressed their appreciation and need to continue in good relations with the city of Columbia Falls.

Roedel called for the question.

Unanimous Vote

APPROVED

C. Library Director's Review

Discuss process for completing the annual library director's review.

- Behe will locate the document previously used for annual library director review.
- The July meeting agenda will have a discussion and the review will take place at the August board meeting.

H. Housekeeping

Next Regular Meeting: Wednesday, July 24th, 2019, 9:00-12, Kalispell.

Run, Lock, Fight Training reminder: July 12, 2019, 8:30 in Kalispell.

I. Adjourn 12:29 PM