

**LIBRARY BOARD OF TRUSTEES  
SPECIAL MEETING 3-16-20 MINUTES**

**LOCATION: PHONE**

**TIME: 9:01**

**ATTENDEES:**

Marsha Sultz (Chair), Connie Lestiko (Vice Chair), Al Logan, Connie Behe (Director), Charlotte Housel, (Foundation Director)

**AGENDA**

- A. Ratify decision to close library for two weeks following K-12 school closure by Governor's order **ACTION**
  - a. Motion: "to retroactively ratify the director's decision to close the library for two weeks following the K-12 school closure by governor's order"
    - i. Connie L. moved
    - ii. Al L. second
      - Discussion
        - CL wise thing to do and fully support
        - AL only concern is public not having notice and will be waiting for services today. (Staff issued press release, posted on social media, notified County via Mike Pence, closed book drops and posted notices on the doors)
        - Doug went on record by phone on Sunday, 3-15-20 saying he thinks it is important to err on the side of caution
    - iii. Motion passed unanimously
- B. Adopt Medical Emergency Response Policy **ACTION**
  - a. Motion tabled for next Board meeting
- C. Motion "to give the Library Director authority and flexibility to close the library and determine staffing in response to a community medical emergency".
  - a. Al L. moved
    - i. Connie L. second
    - ii. Motion passed unanimously

Meeting adjourned: 9:45am