



LIBRARIES

Library Board of Trustees Meeting
Wednesday, April 4, 2018 9:00 am
ImagineIF Kalispell

MEETING MINUTES

Present: Michael Morton, Al Logan, Marsha Sultz, Terry Guidi (Board);
Kim Crowley, Connie Behe, Teri Dugan, Erika Wilcox (Staff).

- I. **Call to Order:** M. Morton called the meeting to order at 9:00 am.
- II. **Open time for persons to address the Board**
Erika Wilcox introduced.
- III. **Approval of Minutes**
Moved by M. Sultz "that we approve the minutes of the February 28, 2018 Library Board Meeting as presented."
Seconded by A. Logan **APPROVED**
- IV. **Reports**
February Financial Report
Moved by A. Logan "to accept the February 2018 Financial Report as presented."
Seconded by T. Guidi **ACCEPTED**

Director and Staff Reports

- K. Crowley distributed the updated FY19 draft budget. Discussion and review took place.
- FY19 Salary spreadsheet was reviewed.
- K. Crowley took questions regarding the written director's report.
- M. Morton inquired about community listening sessions hosted by the library last month. C. Behe reported the sessions provided a good future planning strategy to help bring cohesion and connection to the community.
- K. Crowley shared the updated core values developed from library staff input. These core values state that ImagineIF will choose kindness and empathy, inspire curiosity and self-discovery, uphold the belief that anyone can achieve personal transformation, lead with courage by taking risks and dream big and champion diversity, inclusion and equality.
- C. Behe presented the proposed timeline for the updated strategic plan. The goal is to have a complete plan ready in July for board approval.

Facilities Committee Report

- M. Morton met with attorney Erika Johnson to produce a buy/sell agreement for the Bigfork property currently of interest. The Library Foundation will sign and present the offer to Bethany Lutheran Church.

Foundation Report

- K. Crowley gave a report on the success of Loud at the Library. Many participants have expressed that this year's event was the "best ever". Net proceeds were \$17,181. This surpasses the previous year. Ticket sales were numbered at about 230-250.

V. Old Business

Staff Reorganization

- K. Crowley updated the board with planned next steps to staff reorganization. Staff reorganization will be implemented on August 6 with a few changes taking place before that date. A communication plan is being developed to make the transition known to the public and to facilitate a smooth transition.

Library District Discussion

- K. Crowley reported a plan including a timeline and matrix will be presented to the library board to show the future possible strategy for becoming a library district.
- K. Crowley commented that a library district may be the best bet to provide steady reliable funding for the future.

VI. New Business

Core Values Approval -ACTION

Moved by A. Logan "I move to approve the updated 2018 core values as presented."

Seconded by T. Guidi

APPROVED

Policy 2011: Photography, Videotaping, and Use of Other Recording Devices. -ACTION

Moved by M. Sultz "I move to approve updated Library Policy 2011 as presented and reviewed."

Seconded by T. Guidi

APPROVED

Policy 6003: Continuing Education for Staff -ACTION

Moved by T. Guidi "I move to approve updated Library Policy 6003 as presented and reviewed."

Seconded by M. Sultz

APPROVED

Administrative Budget Review, Thursday, April 5, 2018, 3pm.

Women who Wine, ImagineIF Bigfork, Tuesday, April 17, 5:30 pm.

Next regular meeting, Wednesday, April 25, 2018, Kalispell.

Montana Library Association Conference, Bozeman, April 11-13, 2018.

Tamarack Federation Meeting, Marina Cay, Bigfork, May 11-12, 2018.

VII. Adjourn: 10:36 am