



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, March 27, 2019 9:00 am
ImagineIF Kalispell
MEETING MINUTES**

Present: Michael Morton, Marsha Sultz, Connie Leistiko, Al Logan, Heidi Roedel (Board); Connie Behe, Teri Dugan, Megan Glidden (Staff); Charlotte Housel (Foundation).

Call to Order: M. Morton called the meeting to order at 9:00 am.

I. Open time for persons to address the Board

II. Approval of Minutes (ACTION)

Moved by M. Sultz "that we approve the minutes of the February 27, 2019 Library Board Meeting with noted corrections."

Seconded by C. Leistiko

APPROVED

III. Reports

February 2019 Financial Report

Moved by C. Leistiko "to accept the FY19 February Financial Report with noted corrections."

Seconded by M. Sultz

ACCEPTED

Director and Staff Reports

- C. Behe thanked C. Housel for great leadership in planning and executing a successful Loud at The Library event. Behe shared that fantastic comments were heard about the event.
- A customer filed a materials challenge form. Behe is reviewing the complaint and will bring a report to the board next month.
- Behe answered questions regarding the written Director's report.
- M. Glidden shared updates on the 2019-2020 Organization Competencies work plan.
- Glidden presented a project brief for a partnership with ImagineIF Columbia Falls and Flathead Job Service.

Elevator Pitch Presentation-Behe

- Behe shared a presentation that will help board members promote library services and funding for future libraries while attending community events.

Facilities Committee Report- Morton

- The vacant Herberger's space continues to be explored as a possible library space.
- The Kalispell Cenex site continues to be considered as a possible future library build site.

Foundation Report-Housel

- Loud at The Library was a great success. Housel estimates 22K was raised in support of ImagineIF Libraries.
- Housel is focusing on the future capital campaign ImagineIF Bigfork.
- The potential Bigfork Rotary grant will fund new technology components for ImagineIF Bigfork.
- In May, a donor appreciation event will take place at Bibler Gardens in Kalispell.

IV. Old Business

Policy 1005: Naming Rights (ACTION)

Moved by A. Logan "to approve Naming Rights Policy 1005 as presented."

Seconded by M. Sultz

APPROVED

Interlocal agreement with the City of Columbia Falls

- Behe provided an update of the status of the agreement. Some changes are still in negotiation stages.

Board Action Plan

- The Library Board action plan is up to date.

BREAK 10:41-10:54

V. New Business

Draft FY20 Budget (ACTION)

- Behe presented the FY20 proposed draft budget. Items included, Workload Indicators, Performance Measures, Capital Improvement Projects and Operation, Depreciation and Gift Fund Budgets for FY20.
- Discussion took place.

Moved by C. Leistiko "to approve the Draft FY20 Budget as presented."

Seconded by A. Logan

APPROVED

Policy 3001: Borrowing Privileges

Policy 3002: Circulation of Materials

- Policies were reviewed with suggested updates and additions.

Moved by C. Lesitiko "to approve Policy 3001: Borrowing Privileges and Policy 3002: Circulation of Materials as presented."

Seconded by M. Sultz

APPROVED

Leistiko inquired about staff and board safety training. Future training in partnership with the Flathead County Sheriff's office will be researched.

Housekeeping

Next regular meeting: Wednesday, May 1st, 2019, 9:00am-12, ImagineIF Kalispell.

Montana Library Association Conference: April 10-13, 2019. Helena, MT.

Tamarack Federation Meeting: May 17-18, 2019. Bigfork, MT. Marina Cay.

VI. Adjourn 11:58am