



LIBRARIES

Library Board of Trustees Meeting
Wednesday, May 23 2018 9:00 am
ImagineIF Kalispell

MEETING MINUTES

Present: Michael Morton, Connie Leistiko, Marsha Sultz, Terry Guidi, Al Logan (Board); Kim Crowley, Connie Behe, Teri Dugan (Staff); Charlotte Housel (Foundation).

Call to Order: M. Morton called the meeting to order at 9:02 am.

I. Open time for persons to address the Board

II. Approval of Minutes

Moved by T. Guidi "that we approve the minutes of the April 25, 2018 Library Board Meeting with a noted spelling correction."

Seconded by M. Sultz

APPROVED

III. Reports

February Financial Report

Moved by C. Leistiko "to accept the April 2018 Financial Report as presented."

Seconded by A. Logan

ACCEPTED

Director and Staff Reports

Open Position Update-Crowley

- Applications for the Collection Services Librarian and the Customer Experience Librarian are currently being reviewed. A Youth Services Librarian position will be hired before August 6. Phone interviews have been conducted and in person interviews are scheduled.

Strategic Plan Update-Behe

- Tracy Cook and Lauren McMullen joined the library strategic planning team for a day and a half to begin the Strategic Planning process. Information from the community listening sessions helped the team identify themes and community needs. The plan will be complete for Board review in July.
- M. Sultz was impressed with team work involved in the session.

Tamarack Report-Library Board

- Library Board members found the Tamarack Federation meeting challenging and informative. New perspectives on MT Open Meeting law were especially interesting. Rules and legalities involving email and meeting notices were discussed.

Facilities Committee Report-Morton

- Bethany Lutheran church has reviewed the buy-sell agreement proposed by the library Foundation to purchase the Ark building. The congregation has to have two meetings before being able to vote on whether or not accept the buy-sell.
- The current CHS property on 4th Avenue EN was discussed as a favored location for the new ImagineIF Kalispell.

Foundation Report-Housel

- The annual Flathead Gives fundraiser successfully raised \$6300.
- The 1st Library Foundation newsletter was emailed out in May.
- Selection for a Bigfork capital campaign committee is underway.

IV. Old Business

Draft Inter-local agreement between Library and Foundation for Bigfork property-discussion.

Tabled for the June meeting.

Blankenship Gift Agreement

- A draft gift agreement was presented by Crowley. Discussion and review centered on the clause concerning the dissolution of the charity. Crowley will send the draft to the County Attorney's office for review. Motion to approve the draft agreement was tabled for the June board meeting.

Moved by A. Logan "table the motion to approve the Blankenship Estate Gift Agreement with the Library Foundation to the June Board Meeting."

Seconded by T. Guidi

APPROVED

Behe Promotion

- Behe's employment agreement was reviewed and discussed.

Moved by A. Logan "to promote Connie Behe to Library Director beginning August 6th, 2018 at the salary reflected in the FY19 Library Budget"

Seconded by C. Leistiko

APPROVED

V. New Business

Update Board by-laws

- Leistiko suggested the board by-laws be updated by the policy committee, which will meet June 11 at 3pm.

Unscheduled Business

- A new request letter will be written to the Columbia Falls Library Association.
- M. Sultz submitted an application to continue her role as a Library Trustee.

Housekeeping

Commissioner Bi-monthly meeting, Thursday, June 14, 2018, 10am.

Crowley vacation, May 28-June 2, 2018.

Next regular meeting, Wednesday, June 27, 2018, Kalispell.

Coffee Traders Community Day to benefit Foundation, Thursday, June 21, Coffee Traders, Kalispell.

PNLA Conference, August 1-3 2018, Red Lion Inn, Kalispell.

Crowley Retirement Breakfast, Friday, August 3, 8:30am, ImagineIF Kalispell.

Behe congratulations, Crowley good-bye reception, Friday August 3,
3pm-5pm, ImagineIF Kalispell.

VI. Adjourn: 11:15 am