



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, May 27, 9AM
Online Meeting
MEETING MINUTES**

Online attendance: Marsha Sultz, Connie Leistiko, Doug Adams, Heidi Roedel, Al Logan (Board); Connie Behe, Teri Dugan, (Staff); Charlotte Housel (Foundation).

- A. Call to Order:** M. Sultz called the meeting to order at 9:03am.
- B. Open time for persons to address the Board on matters within the Board's jurisdiction.**
- C. Approval of Minutes** Wednesday, April 22, 2020. **(ACTION)**
Moved by D. Adams "to approve the April 22, 2020 Board Minutes as presented."
Seconded by C. Leistiko **APPROVED**

Approval of Minutes Monday, May 11, 2020. Special Board Meeting **(ACTION)**
Moved by A. Logan "to approve the May 11, 2020 Special Board meeting minutes as presented."
Seconded by C. Leistiko **APPROVED**

- D. Reports**
- A. Financial Report- Dugan, Behe (ACTION)**
Moved by C. Leistiko "to accept the April 2020 Financial Report as presented."
Seconded by A. Logan **ACCEPTED**
- B. Director and Staff Report- Behe**
- Library traffic has been steady since the reopening of the library.
 - Curbside pick up is working well and the staff remain very busy.
 - The public has been appreciative and grateful for the library being open.
 - Safety guidelines are currently being written to allow computer access to library customers.
 - Summer Experience this year will be an online platform for kids and adults.

- Hoopla and Lynda.com digital services have been added to the library offerings. These services provide content to users online with just a library card.
- The Montana State Library is providing 3 wifi hot spots free of charge.
- Sultz is grateful for library staff who have stepped up during this time and made quick transitions in providing digital services to customers. Kudos to the staff!

C. Foundation Report- Housel

- Housel completed the NEH grant. She thanked library staff and board for the support and help they provided during the grant writing process.
- Library Giving Day was held April 23rd. The online giving day raised \$24,000 in 24 hours.
- The capital campaign committee is planning a parking lot party in August or September at the new future site of the Bigfork Library. The party will showcase the space, provide tours and have food trucks available.

D. Tamarack Federation Report- Logan

- Logan said the annual meeting was held online this year.
- A new president has been elected.
- The State Library gave an update.
- Logan mentioned that while the online meeting format worked well, it lacked the personal aspect that is present at the in-person meeting.

E. Old Business

A. FY21 Budget Draft with adjustments

- Behe reviewed the updated proposed FY21 budget. The revised budget included cuts made to accommodate the deficit created when the commissioners declined to approve a revenue increase commensurate with the 3% COLA increase.
- The proposed budget had previously been reviewed by the budget committee.
- Library cuts took place in the operation budget only.

Moved by A. Logan "to accept the FY21 Budget with adjustments."

Seconded by D. Adams

ACCEPTED

F. New Business

A. Change day of the month for regular Board meetings

- Behe suggested changing the day the board meets that would work for all board members.
- A few options were discussed. The fourth Thursday of the month was considered the best option.

Moved by D. Adams "to approve changing the regular board meeting time from the fourth Wednesday of every month to the fourth Thursday of every month."

Seconded by C. Leistiko

APPROVED

Behe will update the bylaws to reflect the change.

G. Housekeeping

Open Trustee Position: Open position has been advertised and applications are being accepted. Behe reviewed the board vacancy process from section 2 of Library Trustee bylaws:

Section 2 Recruitment

Any vacancy on the Board of Trustees shall be publicized through the media, including, but not limited to, the Daily Interlake, and the library webpage.

Prospective trustees will be invited to complete a written application, which shall be returned to the Flathead County Commissioners Office and copied to the Library Director. The Board of Trustees shall review each application and make a recommendation to the Flathead County Board of Commissioners

Next regular meeting: Thursday, June 25, 9-12p Online. Sultz stated that the possibility of future board meetings resuming in person will be discussed and considered at the June 25th virtual meeting.

H. Adjourn: 10:23am