



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, May 29, 2019 9:00 am
ImagineIF Kalispell
MEETING MINUTES**

Present: Michael Morton, Marsha Sultz, Connie Leistiko, Al Logan, Heidi Roedel (Board); Connie Behe, Teri Dugan, Martha Furman, Sean Anderson (Staff); Charlotte Housel (Foundation); Fran Quiram, David Peterson, Eric Peterson.

Call to Order: M. Morton called the meeting to order at 9:05 am.

I. Open time for persons to address the Board on matters within the Board's jurisdiction.

- Library Chair, Morton opened the meeting to public comment. No comments received.

II. Approval of Minutes Wednesday, May 1, 2019 (ACTION)

Moved by M. Sultz "to approve the May 1, 2019 Board Minutes as presented.

Discussion: Leistiko inquired about the members of the audience listed in the minutes report. Not all persons were listed due to the fact they did not sign in.

**Seconded by C. Leistiko
Unanimous Vote**

APPROVED

III. New Business

Presentation by Eric and David Peterson about the feasibility of purchasing and renovating the vacant Herberger's store at the Kalispell Center Mall.

- Morton introduced Eric and David Peterson, owners of Kalispell Center Mall. Fran Quiram from CTA Architects was introduced.
- The feasibility of a library occupying the empty Herberger's space was presented and discussed.
- CTA presented possible architectural renderings.
- A discussion took place. Morton requested a special meeting scheduled to discuss future library facilities options in depth.
- Sultz would like a tour of the mall facilities.

IV. Reports

April 2019 Financial Report

Moved by C. Leistiko "to accept the FY19 April Financial Report as presented."

**Seconded by A. Logan
Unanimous Vote**

ACCEPTED

Director and Staff Reports

- Behe took questions regarding the April Director's report.
- Great community support is expressed for the Bigfork Library capital campaign at all community events.
- Behe continues to work on building alliances with our education and economic community partners.

Disaster Plan Presentation

- Anderson presented the library facilities disaster plan. Questions and details were discussed. This plan is focused on library facilities and collection preservation in response to a catastrophic event.
- Questions and Discussion took place.
- A run lock fight training for staff and the Board will be scheduled for July 12th.

BREAK: 10:40-10:50

Elevator Pitch Presentation

- Morton suggested this item be moved to the June meeting agenda. The board agreed.

Facilities Committee Report

- The committee met with Montana Representative Frank Garner to discuss future library facilities. Garner will help advocate for libraries at the state level.

Foundation Report

- Housel thanked everyone for attending the *Imagination in Bloom* donor appreciation event at Bibler Gardens.
- Flathead Gives fundraising drive exceeded the set goal.
- Housel is pursuing grants for Indigenous art. A Blackfoot Art show is planned for August.
- Housel continues to work on the Bigfork capital campaign. Fundraisers and presentations are scheduled through the summer.
- The Library Foundation continues to seek board members.

IV. Old Business

Interlocal Agreement with City of Columbia Falls

- Draft documents were presented to the board. Two draft version were thoroughly reviewed and discussed.

Moved by C. Leistiko "to accept the Interlocal Agreement with amendments as submitted by Susan Nicosia."

Seconded by M. Sultz

Discussion took place.

Unanimous Vote

REJECTED

Moved by C. Lestiko "to accept the draft Interlocal Agreement as presented by the Policy Committee as the draft to submit to the City of Columbia Falls."

Seconded by M. Sultz

Discussion took place.

Unanimous Vote

ACCEPTED

M. Morton read aloud a memo from the County Commissioners received on Thursday, May 23. The memo explained the County Commissioners position against owning library facilities. Morton requested a special board meeting be scheduled to discuss board strategies going forward. June 19, 9-1 was scheduled.

V. New Business Continued

Informational presentation about library programming policy and process.

- Behe explained policies are the purview of the library board while procedures and implementation is library staff purview.
- The current process for school group visits as well as the online form used by teachers and caregivers was shared. Storytime books are currently available for teachers and caregivers to review before they are read aloud. The online form provides a comment space for teachers and caregivers to request kinds of materials preferred or not preferred.
- Behe reported that after meeting with the policy committee, the estimated time to publically post book choices for read aloud programs would be 28 hours a month. The committee does not recommend this procedure due to the lack of staff time available.
- Behe called for questions about not posting storytime book choices online. There were none.

Programming Policy

- Behe and Furman presented Policy 5001: Library Programs to the board. Discussion took place.
- Roedel inquired about listing story time books on the website for a trial basis.

Moved by A. Logan "to approve Policy 5001: Library Programming as presented."

Seconded by C. Leistiko

Discussion took place.

APPROVED 4: Leistiko, Morton, Sultz, Logan

ABSTAIN 1: Roedel

APPROVED

Board Recommendation of Trustee applicant to the County Commissioners.

Moved by C. Leistiko "to accept Michael Morton as the recommended applicant for the Board of Trustee position open on July 1, 2019, and to write a letter of recommendation to the County Commissioners."

Seconded by A. Logan

Discussion took place

ACCEPTED 3: Logan, Sultz, Leisitko.

ABSTAIN 2: Morton, Roedel

ACCEPTED

Moved by H. Roedel "to approve closure of all library locations on July 12 for system-wide Run Lock Fight staff training."

Seconded by M. Sultz

Unanimous Vote

APPROVED

Housekeeping

Next regular meeting: Wednesday, June 26, 2019, 9:00am-12, ImagineIF Kalispell.

VI. Adjourn 12:58 PM