



LIBRARIES

**Library Board of Trustees Meeting
Wednesday, December 5, 2018 9:30 am
Bigfork Art and Cultural Center
MEETING MINUTES**

Present: Michael Morton, Connie Leistiko, Marsha Sultz, Al Logan (Board); Connie Behe, Teri Dugan, Deidre McMullin (Staff); Charlotte Housel (Foundation); Paul Mutascio (Community Foundation for a Better Bigfork).

Call to Order: M. Morton called the meeting to order at 9:35 am.

I. Open time for persons to address the Board

C. Behe introduced Paul Mutascio from Community Foundation for a Better Bigfork. Mutascio expressed his appreciation of the partnership between CFBB and the library. Mutascio updated the board on CFBB projects taking place in Bigfork both currently and planned. C. Behe introduced Deidre McMullin. McMullin updated the board on current happenings at ImagineIF Bigfork.

II. Approval of Minutes

Moved by A. Logan "that we approve the minutes of the October 24, 2018 Library Board Meeting as presented."

Seconded by C. Leistiko

APPROVED

Moved by C. Leistiko "that we approve the minutes of the special meeting on November 21st Library Board Meeting as presented."

Seconded by M. Sultz

APPROVED

III. Reports

October 2018 Financial Report

Moved by C. Leistiko "to accept the FY18 October Financial Report as presented."

Seconded by M. Sultz

ACCEPTED

Director and Staff Reports

- Behe shared the written director's report and took questions.
- Behe shared insights from the P3 conference she attended in Washington DC. The conference training focuses on public/private funding partnerships.
- Sultz inquired about the library Acquisition Pilot Program.

Facilities Committee- Morton, Behe, Logan

- Purchase of the Bigfork property by the Library Foundation is ready to close. The engineering survey is recorded and documents ready for signature.

Foundation Report-Housel

- The annual appeal is mailed and distributed.
- Housel updated the board on the status of the capital campaign.
- Housel shared a template of talking points used by the Foundation board to promote libraries in conversation.

IV. Old Business

City of Columbia Falls inter-local agreement-Behe

- County attorneys are currently reviewing the inter-local agreement. When the draft is ready, it will be brought to the Library Board for approval.

V. New Business

Policy Updates-Leistiko, Behe

- Leistiko reviewed updates and revisions to Policy 2010, Customer Conduct and Policy 2011-06, Safety of Children in the Library.

Moved by C. Leistiko "to approve the updates to ImagineIF Library Policy 2010, Customer Conduct as presented."

Seconded by A. Logan

APPROVED

Moved by C. Leistiko "to approve the updates to ImagineIF library Policy 2011-06, Safety of Children in the Library as presented."

Seconded by A. Logan

APPROVED

Bylaws Update- Behe Discussion

- Discussion took place regarding the participation in Library Board meetings through conference call means.
- Suggested and specific language was discussed. This item will be placed on the January agenda for action.

Early Closure Monday, December 24th.

Moved by M. Sultz "to approve an early closure of 5PM at all locations on Monday, December 24, 2018."

Seconded by A. Logan

APPROVED

Early Closure Monday, December 31.

Moved by M. Sultz "to approve the closure of 5PM at all ImagineIF locations on Monday, December 31, 2018."

Seconded by A. Logan

APPROVED

Housekeeping

Staff Holiday Party: Friday, December 21st, 2018, 8:30am-10:00am, ImagineIF Kalispell.

Next regular meeting: Wednesday, January 23, 2019, 9:00am-12:00pm, ImagineIF Kalispell.

Loud at the Library: Thursday, March 21st, 2019. ImagineIF Kalispell.

VI. Adjourn: 12:16pm.