



## LIBRARIES

**Library Board of Trustees Meeting  
Thursday, August 27, 9AM  
Online Meeting  
MEETING MINUTES**

**Online attendance: Marsha Sultz, Connie Leistiko, Heidi Roedel, Doug Adams, Al Logan (Board); Connie Behe, Teri Dugan, (Staff); Charlotte Housel (Foundation)**

**A. Call to Order:** C. Leistiko called the meeting to order at 9:05am.

**B. Open time for persons to address the Board on matters within the Board's jurisdiction.**

Paul Mustascio (Community Foundation for a Better Bigfork) Andrea Goff (Bigfork community member)

- Paul Mutascio, president of Community Foundation for a Better Bigfork said he supports the combination of a library and senior center in Bigfork. The partnership is an opportunity too perfect to pass up and makes financial sense.
- Andrea Goff, a Bigfork community member said having a joint senior center combined with a public library would provide multi-generational opportunities. The combination of the facilities would be fiscally responsible as well.
- Board Chair, Leistiko thanks the guests for coming and said the library board greatly appreciates the support. Logan expressed appreciation for the support of CFBB.
- Roedel inquired about what a joint partnership between a library and senior center would look like.
- Behe shared ways that libraries and senior centers have historically shared spaces. Behe stated that an exploratory committee would be assembled to create a detailed plan.
- Sultz is pleased to see the partnership considered and thanked CFBB for the support.
- Adams inquired about taking formal action in support of the partnership.
- Housel clarified that a feasibility study would be the next step and stated the Library Foundation board is in support of exploring shared services.
- Leistiko stated the Library Board supports the exploration of shared services between a senior center and public library.

**C. Approval of Minutes Thursday, July 23, 2020. (ACTION)**

**Moved by A. Logan** "to approve the July 23, 2020 Board Minutes as presented."

**Seconded by H. Roedel**

**Motion passed unanimously**

**D. Reports**

A. Financial Report- Dugan, Behe

**Moved by M. Sultz** "to approve the June 2020 finance report as presented."

**Seconded by A. Logan**

**Motion passed unanimously**

**Moved by A. Logan** "to approve the July 2020 finance report as presented."

**Seconded by D. Adams**

**Motion passed unanimously**

B. Director and Staff Report- Behe

- Behe gave updates about library COVID safety precautions being implemented. This includes a 5-day quarantine on library materials.
- Behe has scheduled a tour with House candidate Amy Regier.
- Behe took questions regarding the written Director's report.
- Leistiko thanked staff and leadership for their flexibility and prudence in library operations during the health pandemic.
- Behe said the commissioners will adopt the FY21 budget on September 1<sup>st</sup> at 9am. Board members are welcome to attend.
- Glidden presented information about the library Tech Connect Program. The program is a new device lending pilot program.
- Newell presented information about library take home kits for storytime and monthly mini programs.

C. Facilities Committee Report- Logan, Behe

- Behe shared highlights from recent facilities meeting. The facilities committee will proceed with conversation about the future Bigfork Library.

D. Foundation Report- Housel

- Housel is focusing on the Bigfork capital campaign. A recent event held August 4 featuring author Rick Bass, raised \$9,000.
- Virtual events and grant writing will be the focus over the next few months.
- The Foundation received a 10K CARES grant.
- Housel continues to work with Friends of the Library to develop an online book sale as a main fundraising source.
- Monthly news and communication letters from the foundation is planned. News will feature library user stories.

**E. Old Business**

A. Director Performance Review

- Leistiko said the director review is scheduled for the September meeting.

- Leistikio said future meetings will use video and audio applications in Zoom. There were no objections.

**F. New Business**

A. Library Fall Board Retreat- Discussion of content and date.

- Leistikio asked for possible library board retreat topics from the board members.
- Exploring mill levy funding was suggested by Leistikio.
- Facilities planning, budgeting and mill levy funding were all options discussed.
- An Online meeting format was decided to be the best option. A future date will be set for the annual retreat. Behe will look into facilitators and possible dates for the retreat.

**G. Housekeeping**

**Next regular meeting:** Thursday, September 24, 9-12 Online.

**All Staff Day:** Tuesday, September 22, 8-12 Online.

**Moved by H. Roedel:** "to remain closed until noon on September 22 at all library locations to allow staff training."

**Seconded by A. Logan**

**Motion passed unanimously**

**H. Adjourn: 11:15 am**