



LIBRARIES

**Library Board of Trustees Meeting
Thursday, December 3rd
Online Meeting
MEETING MINUTES**

Online attendance: Marsha Sultz, Connie Leistiko, Heidi Roedel, Doug Adams, Al Logan (Board); Connie Behe, Tony Edmundson, Deidre McMullin, Teri Dugan (Staff); Charlotte Housel (Foundation); Susan Nicosia (City of Columbia Falls)

- A. Call to Order:** Leistiko called the meeting to order at 9:05 pm.
- B. Open time for persons to address the Board on matters within the Board's jurisdiction.**
- City of Columbia Falls City Manager, Susan Nicosia, expressed thanks to the library board for their service and leadership. The city of Columbia Falls administrative offices have been closed to walk-up services since March.
 - Nicosia appreciated the library and the level of service and safety they were able to provide during the past few months.
 - The library and the city of Columbia Falls have been working together to meet the needs of the community.
 - The library board thanked Nicosia for the support and assistance from the city.
 - Edmundson expressed appreciation for the partnership with the city of Columbia Falls. Edmundson gave updates to the library board about programs and services at ImagineIF Columbia Falls.
 - McMullin reported on current programs and services being provided to the community of Bigfork at the ImagineIF Bigfork library.
 - Sultz mentioned her appreciation for the innovation of library staff in the creation of the cave storytime program video.
- C. Approval of Minutes** Board Meeting, Thursday, October 22, 2020 **(ACTION)**
Moved by H. Roedel "to approve the October 22, 2020 board minutes as presented."
Seconded by A. Logan
Motion passed unanimously
- Approval of Minutes** Board Retreat, Wednesday, October 14, 2020 **(ACTION)**
Moved by M. Sultz "to approve the October 14, 2020 board retreat minutes as presented."
Seconded by A. Logan
Motion passed unanimously

D. Reports

A. Financial Report

Moved by A. Logan "to approve the October 2020 Financial report as presented."

Seconded by H. Roedel

Motion passed unanimously

B. Director and Staff Reports

- Leistiko expressed gratitude for staff reporting and the enthusiastic and upbeat nature of the reports.
- Logan thanked staff for the results and coordination efforts in providing library services during current times.
- Behe updated the board about safe staff work spaces being created to allow more staff in the building as we open up services.
- Roedel asked about expanding hours as a way to reach more patrons. Behe shared that expanded open hours are planned for January.
- Newell presented the annual Summer Experience report to the board. This year 526 kids, 104 teens and 171 adults completed 7021 activities in an Online program format.

C. Facilities Committee Report

- The board discussed the report under the Library and Senior Center Co-location agenda item.

D. Foundation Report

- Housel reported that annual appeal letter was sent in December.
- The foundation continues to apply for various grants.
- Donations are on track for the year.
- A new board member has been appointed while 2 board member's terms have expired.

E. Old Business

A. Bigfork Library and Senior Center Co-location

- Discussion centered on the county commissioner's decision not to include the library property site in the Bigfork Senior Center assessment.
- The BF library facility project continue to move forward as the county researches it's needs and figures out the best way to meet the needs of the community.

F. New Business

A. FY21 Board Action Plan from Board Retreat

- The board action plan was reviewed. Discussion followed.

B. Exploratory Mill Levy Committee Report

- The committee met on November 19th. Next meeting is planned for December 10 at 2pm.
- Housel is researching professional polling companies.
- The committee continues to meet with lawmakers and community members.

G. Housekeeping

Next regular meeting: Thursday, January 28, 2020. Online.

H. Adjourn: Leistiko adjourned the meeting at 10:28 am.