DIRECTOR- ON BOARDING PLAN (PROPOSED)
ORIENTATION (WEEK 1)

DAY 1
MONDAY, MARCH 7, 2022

1. Meet with County HR office at 8:30
   a. Welcome
   b. IT Training
   c. County Handbook
   d. Benefits
2. Early lunch and settle in office
3. Meet with Trustees on the hour (30 to 45 minutes each) Connie Leistiko will still be out of town but will meet with Director later.

   1:00- Dave Ingram
   2:00- Marsha Sultz
   3:00- Doug Adams
   4:00- Heidi Roedel

DAY 2
TUESDAY, MARCH 8, 2022

1. Meet with Library Leadership: Sean and Teri
2. Meet with Library Management Team: Kat, Starr, Becca, Sam, Lune, Tony, Deidre, Kat, Sean, Teri

DAY 3
WEDNESDAY, MARCH 9, 2022
Director’s Choice

DAY 4
THURSDAY, MARCH 10, 2022
Director’s Choice

DAY 5
FRIDAY, MARCH 11, 2022
Director’s Choice

FIRST MONTH
Meet with Library Foundation

FIRST THREE MONTHS
Meet with Friends of the Library

NOTE: Director’s request: 100 days without media and then will give a report.