LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, JULY 21, 2022 9:00 AM
IMAGINEIF KALISPELL
AGENDA

A. Call to Order

B. Open time for persons to address the Board on matters within the Board’s jurisdiction.

C. Welcome Trustee Cuthbertson

D. Approval of Minutes

1. Regular Board Meeting, June 23, 2022
   Draft motion: “To approve the June 23, 2022 Board minutes as presented.”
   Approve, Amend or Reject

2. Policy Committee Meeting, June 28, 2022
   Draft motion: “to approve the June 28, 2022 Policy Committee meeting as presented.”
   Approve, Amend or Reject

E. Reports

   Accept, Amend or Reject

2. Director and Staff Reports-Cummins
   Director’s Report

3. Foundation Report Update- Tunnel

F. Old Business

1. Trustee By-laws Review
   Discussion to approve updates to the Library Board Bylaws as discussed at a previous meeting.

2. Library Bathroom Upgrades Update- Anderson
   Discussion about possible options to make library bathrooms safe and accessible.
3. Goals- Director’s Plan of Action- Cummins
Discussion of education goals.

4. In Service Days for FY23- Library Closures- Cummins  
   ACTION
   Discussion to close the library for the following Staff In-service days.
   Monday, September 12, 2022
   Monday, December 5, 2022
   Monday, March 6, 2023
   Monday, June 5, 2023.

G. New Business

1. Policy Updates  
   ACTION
   Discussion to review and update the following policies as per Policy Committee recommendations.
   - Policy 2001: Library Service in Flathead County
   - Policy 2002: Hours of Service
   - Policy 2003: Library Accessibility
   - Policy 2010: Customer Conduct
   - Policy 2011: Photography, Videotaping, and use of other recording devices.
   - Policy 2011-06: Safety of Children in the Library
   - Policy 2012: Face Coverings in the Library
   - Policy 3001: Borrowing Privileges
   - Policy 3002: Circulation of Materials to Organizations
   - Policy 4003: Special Reference and Research Services
   - Policy 4004: Meeting Room Use
   - Policy 4004-04: Marion Branch Meeting Room Use
   - Policy 4005: Art Exhibit and Display Policy
   - Policy 6004: Volunteers

2. Sultz Resignation  
   ACTION
   Discussion to accept Sultz’s Library Board resignation.

3. Officers  
   ACTION
   Discussion to elect FY23 Library Board Officers
   - Chair
   - Vice-Chair
4. Committees  
Discussion about Library Board committee assignments for FY23

Finance/Budget Committee  
Personnel Committee  
Policies and Bylaws Committee  
Tamarack Representative  
Foundation Representative  
Foundation Alternate Representative  
Facilities Committee

5. Board Retreat with State Library Consultant, Tracy Cook  
Discussion to set date for Board retreat date with State Library Consultant Tracy Cook.

H. Housekeeping

Recognition- Achievement of Library Certification- Ben Mason and David Ingram.

Comments from Trustees- Opportunity for individual trustees to respond to public comments.

Next regular meeting, August 25th, 2022, 9am, ImagineIF Kalispell.

I. Closed executive – Move to enter into closed session to discuss a personnel matter.

J. Adjourn

Our Core Values
We are committed to:

- Accountable stewardship of taxpayer resources.
- Respectful and responsive communication.
- Professional service with quality and integrity.
- Proactive and innovative leadership at all levels.
- Creating a positive team culture that values all people.
- Safety and security throughout the County.
- Equal treatment for all.