**IMAGINEIF LIBRARIES**  
**POLICY 1004: DONATIONS (OTHER THAN LIBRARY MATERIALS)**

**DONATIONS (OTHER THAN LIBRARY MATERIALS)**

The Library Board of Trustees welcomes gifts, grants, donations, devises, or bequests of property, real or personal and is authorized by law “to accept gifts, grants, donations, devises, or bequests of property, real or personal, from whatever source and to expend or hold, work, and improve the same for the specific purpose of the gift, grant, donation, devise, or bequest. These gifts, grants, donations, devises, and bequests shall be kept separate from regular library funds and are not subject to reversion at the end of the fiscal year.” MCA 22-1-309

The Library Board requires that all such gifts, grants, donations, devises, or bequests to ImagineIF Libraries be accepted on its behalf by the library director. Monetary gifts, grants, donations, and bequests, if designated shall be placed in Fund 7055 to be used for their intended purpose. All monetary gifts, grants, donations, and bequests without designated purpose, will be deposited in the library depreciation account Fund 4020 and be recognized as a contribution to the various projects the library undertakes involving this fund. If a monetary gift, donation or bequest exceeds $1,000 and if the intended purpose allows such transfer, the Library Board of Trustees may consider transferring it to the ImagineIF Libraries Foundation. Gifts of undesignated funds may be considered for transfer to the Library Depreciation Fund at the discretion of the library board. MCA 22-1-306.

While all gifts are appreciated, some might not be appropriate for the library system. Gifts of non-library materials, such as collections, works of art, furniture, and equipment will be considered individually. Donors of such items may be referred to a more appropriate recipient. Gifts of library materials or donations intended for the purchase of library materials are covered in the Collection Development and Management Policy.

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Al Logan, Heidi Roedel, Doug Adams, Chair  
Library Board of Trustees