

## IMAGINE IF LIBRARIES POLICY 1004

### DONATIONS

In accordance with MCA 22-2-309, "The library board of trustees of every public library shall have the power to accept gifts, grants, donations, devises, or bequests of property, real or personal, from whatever source and to expend or hold, work, and improve the same for the specific purpose of the gift, grant, donation, devise, or bequest."

All such gifts, grants, donations, devises, or bequests to ImagineIF Libraries must be received and accepted by the library director on behalf of the board of trustees.

Monetary gifts, grants, donations, and bequests designated by the donor for a specific purpose **or branch** shall be placed in Fund 7055 (Gift Fund) to be used for their intended purpose, as long as such purpose **is consistent with ImagineIF library policies/plans and does not violate applicable law.** *does not violate applicable law or ImagineIF library policies.*

Monetary gifts, grants, donations, and bequests designated by the donor for a purpose that violates applicable law or **is inconsistent with** ImagineIF policies/**plans** will be returned to the donor.

Monetary gifts, grants, donations, and bequests not designated by the donor for a specific purpose, or designated by the donor for a long-term or capital improvement project, shall be placed in Fund 4020 (Library Depreciation Reserve Fund).

For gifts of library materials or donations intended for the purchase of library materials please refer to Policy 5000 (Collection Development).

Gifts of non-library materials, such as collections, works of art, furniture, and equipment will be considered individually.