



LIBRARIES

**Library Board of Trustees Work Session
Tuesday, October 4, 2022
South Campus Conference Room
MEETING MINUTES**

In attendance: Heidi Roedel, Doug Adams, David Ingram, Carmen Cuthbertson (Board); Ashley Cummins, Teri Dugan, (Staff); Adam Tunnel (Library Foundation); Tracy Cook (Montana State Library)

Public Present: Valeri McGarvey, Barbara Boorman, Stu Wilson, Erica Wirtala, Hilary Denton, Emily Crawford.

A. Call to Order: Chair D. Adams called the work session to order at 9:00 am.

- Adams shared news about the possibility of a future property for the Kalispell Library. The budget and financials will need to be discussed at future board meetings.

B. Strategic Planning Work

- Tracy Cook led the group in the process of strategic planning.
- Community survey results and staff survey results helped guide the planning in identifying priorities for the next 2-3 years. The discussion centered on themes that were consistent in the community and staff input.
- The board reviewed and discussed the library mission statement.
- Discussion took place regarding changes the board has seen in the library over their tenure on the library board.
- Cook led the board in discussion about things the board would like to keep and what they value about the library staff.
- Core library services were discussed. Literacy and Facilities are priorities the board would like to keep in the forefront.
- Possible future options for holds pick up self service was discussed.

Break 10:20-10:35 am

Strategic Planning Work Continued:

- The board would like to seek connection with the Columbia Falls Library Association.
- Safety for staff and patrons in all locations is a priority when it comes to facilities.

**C. 15-minute break and working lunch
12:15-12:30p**

Strategic Planning Work Continued:

- The framework for the strategic plan was discussed.
- Goals and success measures were targeted.

D. Foundation and Library Board Relations Discussion

- Cook facilitated a discussion about the various roles of the library board and the library foundation.
- Tunnel expressed concerns from the foundation and the fact that some donors have pulled their funding.
- The foundation will be rebranding to help clarify that the foundation board and the library board are separate entities.
- Foundation board members were present to express their concerns and viewpoints.

E. Public Community Comment (15 minutes)

- No one present to give comments.

F. Adjourn

- Meeting Adjourned by Chair Adams at 4:00pm.