



LIBRARIES

**Library Board of Trustees Meeting
Thursday, May 25, 2023
South Campus Conference Room
MEETING MINUTES**

In attendance: David Ingram, Heidi Roedel, Carmen Cuthbertson, Jane Wheeler (Board); Ashley Cummins, Teri Dugan (Staff).

Public Present: Brad Krantz, Margaret Davis, Terry Solomon, Barbara Boorman, Jordonna Does, Lily Kirsanow, Sherry Mayo, Valeri McGarvey.

A. Call to Order: Vice-Chair D. Ingram called the meeting to order at 9:00 am.

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

none

C. Reports

- 00:00:41** Library Foundation Report- Foundation Representative Jane Wheeler gave a report on behalf of the Library Foundation.
- 00:10:24** Friends of the Library Report- Friends Representative No Friends representative was present.
- 00:14:36** April 2023 Financial Report-Dugan

Moved by C. Cuthbertson "to accept the April Financial Report as presented."

Seconded by H. Roedel

Motion passes unanimously

- 00:24:55** Director's Report-Cummins

D. Approval of Minutes

- 00:32:30** Board Meeting, April 27th, 2023

Moved by J. Wheeler "to approve the minutes from the April 27, regular board meeting as presented."

Seconded by C. Cuthbertson

Motion passes unanimously

2. **00:35:00** Facilities Committee Meeting, Thursday, May 18th, 2023

Moved by C. Cuthbertson "to approve the minutes from the Thursday, May 18, 2023 Facilities Committee Meeting."

Seconded by H. Roedel

D. Ingram noted a typo in the second bullet point.

Moved to amend the motion by C. Cuthbertson "to approve the minutes From the Thursday, May 18th Facilities Committee meeting as corrected."

Seconded by H. Roedel

Motion passes unanimously

E. Old Business

1. **00:36:25** Facilities Committee Report-Cuthbertson, Wheeler

Moved by J. Wheeler "moved to approve the Facilities Master Plan 2023 as presented by the Facilities Committee."

Seconded by C. Cuthbertson

Motion passes unanimously

2. **00:47:53** Budget Committee Report- Ingram

F. New Business

1. **00:51:53** Budget Amendment-Dugan

Moved by J. Wheeler "approve the FY23 Budget Amendment for authority to spend \$14,660.16 for library furniture and shelving previously budgeted in FY22 from the Library Depreciation Fund."

Seconded by H. Roedel

Motion passes unanimously

2. **00:54:30** Trustee Appointment- Ingram

Moved by C. Cuthbertson "to recommend to the County Commissioners the reappointment of Jane Wheeler to the library board."

Seconded by H. Roedel

Vote: Ingram-Yes, Roedel-Yes, Cuthbertson-Yes, Wheeler-abstain.

Motion passes

3. **00:55:00** FY24 Staff in Service Days-Cummins

Moved by C. Cuthbertson "to approve the following Library closures for in-service training for staff: September 11, 2023, December 4, 2023, March 4, 2024, June 3, 2024.

Seconded by J. Wheeler

Motion passes unanimously

4. **00:57:40 Tamarack Federation Spring Meeting Updates- Roedel**

G. Housekeeping

01:00:19 Comments from Trustees: Opportunity for individual Board members to respond to public comments.

none

H. Adjourn

Moved by C. Cuthbertson “to adjourn the meeting at 10:03 am”

Seconded by J. Wheeler

Motion passes unanimously