



LIBRARIES

**Library Board of Trustees Meeting
Thursday, July 27, 2023
Kalispell Library Meeting Room
MEETING MINUTES**

In attendance: Doug Adams, David Ingram, Heidi Roedel, Carmen Cuthbertson, Jane Wheeler (Board); Ashley Cummins, Teri Dugan, Tony Edmundson, Deidre McMullin, Emily Bolam (Staff); Sara Busse (Foundation).

Public Present: Jerry O'Neil, Chuck Lorentzen, Al Logan, Gary Gosnell, Kevin Wallace, Taylor Inman, Margaret Davis, Barb Levitt,

A. Call to Order: Board Chair D. Adams called the meeting to order at 6:30 pm.

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

Gary Gosnell

C. Reports

- 00:01:43** Library Foundation Report- Foundation Representative
Sara Busse reported for the Library Foundation. Capital Campaign Counsel Consultant, Kevin Wallace was introduced to the board.
- 00:27:45** Friends of the Library Report- Friends Representative
No Friends representative was present. The Friends of the Library are on a summer break.
- 00:28:04** Preliminary June 2023 Financial Report-Dugan

Moved by J. Wheeler "to accept the Preliminary June Financial Report as presented."

Seconded by D. Ingram

Motion passes unanimously

- 00:38:11** Director's Report-Cummins

D. Approval of Minutes

- 01:07:20** Regular Board Meeting, June 22, 2023

Moved by D. Ingram "to approve the minutes from the June 22, regular board meeting as corrected."

Seconded by J. Wheeler

Motion passes unanimously

2. **01:08:28** Policy Committee Work Session, July 5, 2023

Moved by D. Ingram "to approve the minutes from the July 5th, Policy Committee work session."

Seconded by C. Cuthbertson
Motion passes unanimously

3. **01:08:43** Public Relations Committee Work Session, July 20, 2023

Moved by C. Cuthbertson "to approve the minutes from the July 20th, Committee work session."

Seconded by D. Ingram
Motion passes unanimously

E. Old Business

1. **01:09:00** Facilities Committee Report-Cuthbertson, Wheeler
2. **01:19:38** Public Relations Committee Report- Roedel, Cuthbertson
3. **01:45:29** Columbia Falls Library Association Updates- Cummins

F. New Business

1. **01:46:41** Security Camera Policy- Ingram, Cuthbertson

Moved by H. Roedel "to approve the security camera policy draft with corrections as noted."

Seconded by D. Adams
Motion passes unanimously

2. **01:54:00** Policy Manual, Naming Format and Table of Contents- Ingram, Cuthbertson

Moved by J. Wheeler "to approve the presented Policy manual, policy naming format and table of contents."

Seconded by D. Ingram
Motion passes unanimously

3. **01:55:39** Election of FY24 Officers

Moved by H. Roedel "to nominate David Ingram for ImagineIF Libraries Trustee Chair."

Seconded by C. Cuthbertson
Motion passes unanimously

Moved by D. Ingram "to nominate Carmen Cuthbertson for ImagineIF Libraries Trustees Vice-chair."

Seconded by H. Roedel

Motion passes unanimously

4. **01:57:08** Security Updates- Cummins

Moved by C. Cuthbertson "move to approve an additional 14 hours per week in security guard hours for the Kalispell library and to re-evaluate the needs in 3 months or sooner if necessary."

Seconded by J. Wheeler

Motion passes unanimously

5. **02:13:30** Trustee Meeting Schedule for FY24

6. **02:18:18** ImagineIF Saturday hours

This agenda item was moved to the August 2023 meeting agenda.

G. Housekeeping

02:19:10 Comments from Trustees: Opportunity for individual Board members to respond to public comments.

- H. Adjourn:** Chair, D. Adams adjourned the meeting at 8:49 pm.