



LIBRARIES

**Library Board of Trustees Meeting
Thursday, June 22, 2023
Kalispell Library Meeting Room
MEETING MINUTES**

In attendance: Doug Adams, David Ingram, Heidi Roedel, Carmen Cuthbertson, Jane Wheeler (Board); Ashley Cummins, Teri Dugan (Staff).

Public Present: Diane Taylor-Mahnke, Valeri McGarvey, Deidre McMullin, Sue Bodurtha, Vicki Walbruch, Taylor Inman, Vanessa Robertson, Lynn Stanley, Jordonna Dores, Zee, Gary Stevens, Margaret Davis, Jody Waggener.

A. Call to Order: Board Chair D. Adams called the meeting to order at 6:30 pm.

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

Margaret Davis, Vicki Walbruch, Valeri McGarvey

C. Reports

- 00:14:20** Library Foundation Report- Foundation Representative
Kelli Higgins gave a report on behalf of the Library Foundation.
- 00:18:53** Friends of the Library Report- Friends Representative
No Friends representative was present.
- 00:19:09** May 2023 Financial Report-Dugan

Moved by D. Ingram "to accept the May Financial Report as presented."

Seconded by C. Cuthbertson

Motion passes unanimously

- 00:31:19** Director's Report-Cummins

D. Approval of Minutes

- 01:02:23** Board Meeting, Thursday, May 25th, 2023

Moved by J. Wheeler "to approve the minutes from the May 25th regular board meeting as presented."

Seconded by H. Roedel

Motion passes unanimously

2. Facilities Committee Meeting, Friday, June 16th, 2023

Moved by C. Cuthbertson "to approve the minutes from the Friday, June 16th, 2023 Facilities Committee Meeting."

Seconded by D. Ingram

Motion passes unanimously

E. Old Business

1. **01:03:31** Facilities Committee Report-Cuthbertson, Wheeler

Moved by J. Wheeler "moved to authorize the facilities committee to explore the Depot Park property as a possible future library home."

Seconded H. Roedel

Motion passes unanimously

2. **01:25:41** Budget Committee Report- Ingram

3. **01:29:34** Board Appointment Update- Adams

F. New Business

1. **01:30:15** Letter to State Library Commission- Adams

Moved by D. Ingram "to approve the draft letter presented to send to the State Library Commission."

Seconded by H. Roedel

Motion passes unanimously

2. **01:33:07** Tamarack Federation Funding-Adams

Moved by C. Cuthbertson "to authorize Trustee Roedel to write a letter to the Montana State Library Federation Task Force in support of Federations and funding."

Seconded by D. Ingram

Motion passes unanimously

3. **01:39:31** Library Gifts Designation-Ingram

Moved by D. Adams "to approve the deposit of received gift funds in memory of Mr. Bradshaw to the library depreciation fund to specifically be a part of the 20K that the library is putting towards a new Kalispell library facility."

Seconded by D. Ingram

Motion passes unanimously

4. **01:43:50** The Creation of a Library Board Public Relations Committee-
Cuthbertson

Moved by C. Cuthbertson "to create a Public Relations Advisory Committee with Heidi Roedel and Carmen Cuthbertson as lead members of the board."

Seconded by J. Wheeler

Motion passes unanimously

5. **01:56:09** **Library Policy Naming System**-Ingram, Cuthbertson

Moved by D. Adams "to change the library policy numbers to titles, organize the policies in a table of contents and create a policy manual."

Seconded by D. Ingram

Motion passes unanimously

G. Housekeeping

02:08:21 Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Adams, Cuthbertson

- H. Adjourn:** Chair, D. Adams adjourned the meeting at 8:45 pm.