



LIBRARIES

**Library Board of Trustees Meeting
Thursday, August 24, 2023
South Campus Conference Room
MEETING MINUTES**

In attendance: Doug Adams, David Ingram, Heidi Roedel, Carmen Cuthbertson, Jane Wheeler (Board); Ashley Cummins, Teri Dugan, Sam Crompton (Staff); Sara Busse (Foundation).

Public Present: Margaret Davis, Barbara Boorman, Cherilyn DeVries.

A. Call to Order: Board Chair D. Ingram called the meeting to order at 6:30 pm.

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

Margaret Davis

C. Reports

- 00:02:40** Library Foundation Report- Foundation Representative.
S. Busse reported that the currently the Bigfork capital campaign is the focus of the Library Foundation's work.
- Bigfork Library Report-Foundation Representative
1.5 million dollars have been donated to the future Bigfork library campaign.
Busse requested the Library Board endorse the addition of a crosswalk and speed limit signs at the new location for safety concerns.
- 00:27:45** Friends of the Library Report- Friends Representative.
No Friends representative was present. B. Boorman informed the board that the Friends annual book sale is September 15-17 at the Kalispell Center Mall. Help with set up and take down is always appreciated.
- 00:15:45** June Final Report

Moved by D. Adams "to accept the Final June Financial Report as presented."

Seconded by J. Wheeler

Motion passes unanimously

Moved by H. Roedel "to accept the July Financial Report as presented."

Seconded by D. Adams

Motion passes unanimously

5. **00:34:40** Director's Report-Cummins
S. Crompton shared a Technology Review presentation.

D. Approval of Minutes

1. **01:20:42** Regular Board Meeting, July 27, 2023

Moved by D. Adams "to approve the minutes from the July 27th, regular board meeting as corrected."

Seconded by C. Cuthbertson

Motion passes unanimously

2. **01:21:08** Public Relations Committee Work Session, August 10, 2023

Moved by J. Wheeler "to approve the minutes from the August 10, Public Relations Committee work session."

Seconded by C. Cuthbertson

Motion passes unanimously

3. **01:21:40** Facilities Committee Work Session, August 21, 2023

Moved by D. Adams "to approve the minutes from the August 21, Facilities Committee work session."

Seconded by J. Wheeler

Motion passes unanimously

E. Old Business

1. **01:22:30** Facilities Committee Report-Cuthbertson, Wheeler

2. **01:28:02** Public Relations Committee Report- Roedel, Cuthbertson

Moved by J. Wheeler "to approve the following proposed committee charge: The ImagineIF Libraries PR Committee will use unique opportunities to promote a positive image of the county wide library system by organizing volunteer events in coordination with the library director, formulating official board statements for publication, and by promoting the "good news" about library services in the community."

Seconded by D. Adams

Motion passes unanimously

Discussion

Moved by C. Cuthbertson "to amend the stated motion to add the following at the beginning of the charge statement: In coordination with the Library Director."

Seconded by H. Roedel

Motion Passes unanimously

3. **01:37:10** View Point TV Consideration- Cummins

F. New Business

1. **01:37:48** Board Committee Appointments- Ingram

Heidi Roedel- Personnel, PR, Tamarack Federation

Doug Adams- Budget/Finance and Personnel

Jane Wheeler- Facilities and Policy/Bylaws

Carmen Cuthbertson- Facilities, PR and State Library Commission

David Ingram- Budget/Finance, Policy/Bylaws and Foundation Liaison

2. **01:40:54** Saturday Hours Consideration- Cummins
Saturday Hours will be discussed at a later time.

3. **01:41:19** Personnel- Cummins

Moved by D. Adams "to approve 12-15 hours of leave without pay to Vicki Burroughs."

Seconded by D. Ingram

Motion passes unanimously

G. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

- H. Adjourn:** Chair, D. Ingram adjourned the meeting at 8:35pm.