



## LIBRARIES

**Library Trustees Policy Committee Work Session  
Thursday, October 5, 2023, 10:00am  
Library Meeting Room  
Work Session MINUTES**

**In attendance:** Dave Ingram, Jane Wheeler, Teri Dugan, Lune Axelsen.

- A. Call to Order:** Trustee Ingram called the work session to order at 10:02 am.
- B. Online Policy Manual Issues and Staff**
- Discussion took place to improve the online policy manual.
  - Discussion as to whether to include full attorney general opinions or a link to read them.
- C. Computer Use Policy**
- Discussion about additional language to add to the computer policy to limit disruption of library hardware, software and services.
- D. Customer Conduct Policy**
- Discussion to add additional language to limit the quantity of personal belongings in the library.
- E. Board Bylaws**
- Review of board bylaws. Suggested updates and additions were discussed.
- F. Potential Need for Outreach Policy Discussion**
- Discussion took place about creating a specific outreach policy for offsite locations.
  - The discussion will be continued at the board meeting in October.
- G. Adjourned-** Meeting adjourned at 11:10am